HILLSBOROUGH COMMUNITY COLLEGE
ETHICS WORKGROUP COMMITTEE MEETING
Minutes
Wednesday, April 9, 2008
Brandon Campus-BACA 211

Attendance: Alicia Ellison (Facilitator); Carlton Williams, Bonnie Carr, Tim McArter, George Keith, Felix Haynes

Alicia Ellison called the meeting to order at 3:12pm and told group that she was facilitating in Sue’s absence. Minutes from the last meeting were distributed for review.

A motion was made by Carlton Williams and seconded by Tim McArter to approve the March 19, 2008 minutes as written.

Alicia passed out a draft of the ethics document with the latest revisions color-coded in turquoise, which included her revision of the ‘Relatives’ section and the political action verbiage inserted at the end. After review, Alicia entertained questions and comments on the revisions.

Under Standards, the section beginning with Inappropriate Compensation is misnumbered. Also, the group identified some missing words in the paragraph. Alicia noted the suggested changes and will rewrite the paragraph so that it reads correctly.

On Solicitation or Acceptance of Gifts, it was mentioned that we still need clarification on the $25 issue. Bonnie Carr stated that her preference is to not list a dollar amount at all, but instead write that “no solicitation and acceptance of gifts” will be permitted. The group will ask Sue Flaig to address this issue again at the next meeting.

Under Employment of Relatives, Carlton also suggested replacing the words, ‘who lives in the same residence’ with ‘who is related to’. Bonnie asked how we would word this section for a situation that involved incentives where we knew a relationship existed. George Keith asked if we need #3, “Intimate Relationship,” since it was covered in the section above. We agreed to move #3 to the beginning of the section under roman number III: Consensual Sexual/Romantic Relationships.

Under #2, General section, regarding Employment of related persons, Felix Haynes reiterated that Dr. Stephenson does not want relatives working at the same campus or within the same unit. Alicia said that we will note this for further discussion and will wordsmith it to add ‘unit’ or ‘campus’ language.

The group also agreed to delete #5, Relationship to a staff member …… as it does not appear to add anything to the document. Post meeting, Tim McArter suggested that this section be moved under the Roman Numeral II section as an introduction.
Upon review of the political action section on page 4, it was suggested that the same wording used on page 2 (Misuse of Position) regarding equipment, materials, etc. be used in political action paragraph for consistency. Everyone later agreed to defer this to Martha Kaye and let her define it for us.

Alicia said that she will work on the next draft based on all the comments received today and will send to Sue Flaig for copies at the next meeting.

The next meeting is scheduled for Thursday, April 24th, Brandon - BACA 211, at 3:00 p.m.

Meeting adjourned at 4:32 p.m.