HILLSBOROUGH COMMUNITY COLLEGE
ETHICS WORKGROUP COMMITTEE MEETING
Minutes
Thursday, May 8, 2008
Brandon Campus-BACA 211

Attendance: Sue Flaig, Facilitator; Alicia Ellison; Paul Bishop, Bonnie Carr, Carlton Williams, George Keith, Felix Haynes

REVIEW OF DISCUSSION WITH LEE ESSRIG:
Sue handed out materials from the discussion with Lee Essrig, PBS&J, which was held on May 2nd and said that the President may now want the Ethics Committee to go on a different direction. This may mean producing something a bit more comprehensive centered on our mission, vision and values.

Paul Bishop asked if we had been on the right path with the ethics document we were drafting. Sue expressed that we were, but needed to explain more about the “whys of the document.

Sue explained that the President was impressed with the presentation by Lee Essrig at their meeting.

George Keith mentioned that he was impressed with the framing concepts of the PBS&J Code of Conduct book. Sue told the committee that Lee gave us permission to borrow as much as we want from the book and the idea is to frame it so that it is rooted in our values. Also we should look at other ideas presented such as the Ombudsman and Hotline.

Sue explained that an Ombudsman is a third party which would serve somewhat as a clearinghouse – first line of receiving complaints, etc.

Alicia asked what our role would be now. Sue explained that it would essentially be the same – reviewing the material we have and continue making suggestions and comments in drafting.

Carlton Williams added that the Hotline may deflect some individuals from calling the newspapers, but not all.

WHERE DO WE GO FROM HERE?
Sue reiterated that our first task is to frame our document, then refine it. We will delay the refinements by Alicia until everyone is in agreement with pursuing the new document.

Sue asked if everyone was in agreement with the new direction. All were in favor.
Sue asked about the schedules for future meetings as we have two faculty members in the group and faculty representation is important to our goals.

She then asked who would like to take the first framing, which meant taking our vision and mission statements and making it similar to page 4 & 5, PBS&J’s Mission, Vision, Core Values, and Guiding Principles in Lee Essrig’s handbook.

George Keith suggested sectioning it off and everyone take a different section to work on, but thought beginning with page 4 and 5 was a good start.

Discussing began on how the sections would be divided:
Sue will take pages 4 & 5
Paul Bishop will rewrite pages 8, 9, and 10
Carlton Williams will take pages 6 & 7
Bonnie Carr will take Pages 21 & 26 (responsibilities of shareholders)

Carlton Williams asked about the deadline. After a brief discussion, Sue suggested a deadline of May 18th. Everyone will edit their sections using the document as a template then send to her, and she will send the received documents to all for review. After all are received, she will call the next meeting.

Sue mentioned also that she liked the Integrity Test card that Lee Essrig shared at the presentation. She passed around a copy for those who were not in attendance.

GOOD OF THE ORDER:
George Keith suggested that a status change statement for the Board may be a good idea considering our new direction.

Carlton Williams said that he had some more thoughts on the ‘relatives’ section and will send those to Sue.

Meeting adjourned at 3:50 p.m.