FIRST FOLLOW-UP REPORT:
A RECORD OF PRESIDENTIAL APPROVAL
TO TASK FORCE RECOMMENDATIONS FOR
Architectural Design & Construction Technology, 4/6/10

With input from the Cabinet, the President makes final approval of program review recommendations. This report articulates those decisions. Approval of task force recommendations requiring funds beyond the base budget of the reviewed unit is not tantamount to receipt of additional funds. Those funding requests must be channeled through the institutional budget process. Nonetheless, special consideration will be given to requests stemming from program review recommendations.

A progress report toward implementation of recommendations must be drafted one year following completion of the task force report by the chairperson. The report will be sent electronically to the Special Assistant to the President for Strategic Planning & Analysis for college-wide distribution and archiving. Recommendations not achieved within a year are to become "objectives" in the corresponding unit plan to ensure a continued focus on their achievement.

The President approves the recommendations of the task force with modification to recommendations #1 and 4. Additions are underscored and deletions are strikethroughs. It is also noted that select references within the task force report to the new associate degree designated as AS.BCT should read “AAS.BCT.”

Approved Recommendations

1. Provide the program managers with an improved means to access to verify student program enrollment codes and to change program enrollment codes with signed student approval. This will insure accurate enrollment data.

2. A more equitable distribution of technology fees is required, one that is not based solely on sections offered per term or on Perkins funding as the primary source.

3. Increase faculty salary ranges to attract more qualified applicants. Increase adjunct pay for the same reason.

4. Review the computer tracking software to ensure that certificate and degree awards are timely, to include participation in the review of the “AA1A report” of enrollments and completers during the data certification process each term. This will provide opportunity to proactively correct data prior to state certification.

5. Review the process for tracking graduates, identify those students who only intended to obtain a certificate vs. those seeking a full degree.

6. Create a “Student at Large” tracking ID for students seeking to upgrade specific skills with each academic unit.

7. Update the Department Website on an annual basis. Change format to "searchable" type (html based) instead of the pdf format currently used.
Recommendations for Improvement Beyond the Scope of Unit

1. Develop tracks for students with options to complete the AS.ADCT degree, the new AAS.BCT program or both degree programs using certificates that share common course content whenever possible.