**Item 1: Hillsborough Kids, Lazydays Center for Youth Development – Kathy Wiggins**

**Discussion:**
Hillsborough Kids is the lead agency for welfare. They serve homeless kids. Their mission is to provide a safe, caring environment to empower homeless youth to reach their full potential through education. They have several kids who have come from lock up who want to come to HCC. Most are first generation in college students. Coming to HCC is very overwhelming to them. She assists those students who are motivated. The definition of homeless is someone who is lacking a night time residence. Most of her students have no family.

K. Ray: These students may be eligible for the TRIO Program. They take 200 students annually into the program. Students have to be college ready and meet federal criteria.

**Action:**
E. Olmo will check the state statutes and with Julie Alexander for residency pertaining to the homeless.
F. Babcock suggested she contact Lorraine Canalejo for CWSP positions.
K. Wiggins will work with E. Olmo on producing a referral form specific to HCC and this program.

**Data source:**

**Item 2: Spring In-Service – Ken Ray**

**Discussion:**
K. Ray would like to hold a spring in-service at the MacDill Center.

**Action:**

**Data source:**

**Item 3: PERT Update – Patti Mills**

**Discussion:**
We will still use Accuplacer for college level math, HB 1908 and CLAS. The committee reviewed the two draft policies that were distributed and provided comments. The PERT takes longer and is more intense. For all three tests it will take three hours. However, the reading section may be shortened. The Accuplacer takes 1 ¼ hours. We are ready to implement PERT effective April 4, 2011.

K. Ray – we will probably need 30,000 Accuplacer exams for next year for college level math. The district office will be the repository for Accuplacer.

**Action:**
K. Ray will report to Cabinet that we are good to go for April 4, 2011.

**Data source:**

**Item 4: Residency Update – Ed Olmo**

**Discussion:**
The 30-day issue will go away …don’t use per Julie Alexander. Reviewed the Florida Residency Guidelines.

**Action:**
Bring Guidelines back to future meeting for further discussion. Make changes effective for Fall.

**Data source:**

**Item 5: Orientation formats and requirements – Steve Stancil**

**Discussion:**
K. Ray will respond to the Faculty Instructional Technology Committee (FITC) memo requesting information about the on-line orientation.
Start the application process with “If a Florida Resident” click here.
Reviewed the student orientation recommendations.

**Action:**
S. Stancil to make recommended changes and bring to next meeting.

**Data source:**

**Item 6: Other**

**Discussion:**
- Discussed MOU for Veterans Health Administration. S. Stancil requests more verbiage to allow more schedule control; need a regular schedule. Also, need to have accommodations. We would like to implement prior to MOU approval. SSD are okay with this. S. Stancil will send the information via email to K. Ray for discussion at Cabinet. S. Stancil will send the information to Del Taylor for posting on the VA webpage.
- F. Babcock – student code of conduct – check your mailbox for changes to the procedure.
- E. Olmo – requested that the SSD send him a list of what they use the embossed seal for. K. Ray will provide the information to the Campus Presidents along with the standard uses.
- E. Olmo – reviewed the changes to the 2011-2012 SS Calendar. He will send it out with the updates.

**Action:**

**Data source:**

**Next meeting:** The next meeting will be April 18, 2011, at 9:00 a.m. in GWSC Room 310.