SouthShore Campus Advisory Council

Meeting Minutes

November 5, 2010

**Call to Order:** Meeting called to order at 9:10 am

**Cert of Quorum:** Natalie Bisciglia, David Worley, Mathew Williamson, Todd Huffman, Judith Nolasco, Janet Willman, Larry Linder, Sophia Kowalski, Marty Beverly, Peggy Gleason, W. Thomas Grimm, June Fishbourne, and Ishak Moheb

**Approval of Agenda:** A motion was made by Judi Nolasco and seconded by June Fishbourne to approve the agenda. All were in favor of the motion, and it carried.

**Approval of Minutes:** A motion was made by Mathew Williamson to approve the minutes and seconded by Natalie Bisciglia and so carried.

**Chair’s Report:** Floyd reported that a presentation at the IAC meeting was made to describe the newly organized CITT now called Center for the Innovative Teaching and Technology - see CITT website. While the courses developed by CITT are dedicated for staff, faculty may sign up for these courses.

Faculty can contact professional development and request custom training courses for their campus. They will design and provide instruction.

All College Day is over, but Matt says duties may not be over. It has been proposed to keep the same committee members in order to learn from this one.

**Reports from IAC subcommittees:**

The inter-campus communications subcommittee formed a wiki and is working on making a list of committees at each campus. This list will be made public on the HCC website, and this committee will maintain and update it.

The only other subcommittee that was discussed was the by-laws revision. Matt Williamson is representing our campus by serving on that committee.

**Administrator’s Reports:** Dr. Witt and Judy Nolasco are asked to speak.

Judy reported that the spring schedule is out and updated. She reported that we have many new courses to offer including political science, managerial accounting, business communications, personal finance to name a few. These courses are designed to enhance the certificate programs SouthShore offers. She also reported that the nursing program is once again full and science classes
are filling up rapidly. Judy reported that she attended a career fest for the Hillsborough County Public School system with Myra Williams. They talked to middle and high school students and their parents about attending college. This Tuesday, she will be attending a business expo to promote the SouthShore campus and the courses offered. Wednesday, she will be speaking at the Summerfield Country Club to increase our marketing efforts. Judy also reported that the new FUSA contract is now online and she will send out the link. Finally, she reported that she is finishing up faculty evaluations and that the spring is well staffed.

Sophia Kowalski wanted to know how we are being marketed to the senior population in Ruskin. Dr. Witt reported that because the marketing comes out of Davis Island, it is not very effective because they are not local.

Dr. Witt reported that Dr. Crowe is working to create a Gerontology Center in Ruskin for education and resources. Dr. Witt also reports that he has been told we cannot have any new faculty next year because of budgeting. He also reported that the testing center is almost ready to open. The new center will accommodate 24 students whereas the old one accommodated 12.

Construction will soon start on the new cybernet café. The old one had to be taken for the expansion of the bookstore. The new café will have 18 stations.

Dr. Witt reported that Dr. Atwater does not want any more portables on site, and that a health and science building is the number 2 college priority. If legislature approves the building, it could be ready for occupancy in a minimum of three years, a maximum of five. Spring enrollment is up. It is estimated that the average class size will be 22. Our enrollment growth is up 34%, and we are expecting 6400 students this school year with 4000 max per semester. Dr. Witt also reports that Dr. Atwater is working to get some rooms at Leonard High School to be used for night classes. Dr. Witt announced that SouthShore now has a new facilities manager: Rich Cervetti. The position for a permanent night/weekend coordinator is being advertised. Dr. Witt closed with a “Thank You” to all faculty, staff, and administrators for their hard work.

**Announcements:**

Natalie Bisciglia announced that at All College Day, the HCC Foundation raised $740 at the silent auction, making 100 profit. This money goes to the scholarship fund.

Peggy Gleason made an announcement for Marletta Dean concerning the collection of bedding and toiletries for the Friends of Joshua House, a shelter for abandoned children. This effort ends next Friday. Donations may be given to either Peggy Gleason or Marletta Dean.

**Standing Committee:**

There are no standing committee reports at this time.
Old Business: There is no update on the creative writing contest per Sophia Kowalski.

Floyd reported that there is now an official FIG (faculty interest group) for faculty who want to share best practices about teaching online and hybrid courses. The group in charge of this fig will meet twice a semester, will rotate campuses. If you need to get in touch with the administrator of this fig, email Charity Freeman.

New Business: June thanked everyone for participating in the heart walk. June Fishbourne announced she is putting together a toy drive for the Head Start in Ruskin. She will contact us through email with details. Judy Nolasco reiterated that June’s toy drive is for faculty and staff while Maria Torres’ toy drive is sponsored by SGA and benefits Toys for Tots. Sophia Kowalski announced that she spoke with Dr. Atwater about his vision for online courses at HCC. She stated that Dr. Atwater indicated his vision for online enrollment was 30%. This brought up discussion about the challenges faculty and students will face including technology issues at the campus with our computers and the disconnect with students and online learning. It was suggested that a module may have to be developed that teaches students how to configure their computers and navigate the online environment. Judy Nolasco proposed that these issues should be taken to IAC.

Open Hearing: nothing to report

Adjournment: A motion to adjourn by Matt Williamson and seconded by David Worley at 10:40 and so carried.

Minutes recorded by Janet Willman