2.8 – Contracts

A. **Faculty Basic Year Contract** – The term of duty for full-time instructional faculty consisting of those class days in the Fall and Spring (except as otherwise provided in Section 8.1 (A)(1)(b) for faculty members in accredited Health Science Programs) terms plus no more than five (5) in-service days, which shall not exceed a required 158 days worked per year.

B. **Faculty College Year Contract** - The term of duty for full-time faculty consisting of those class days in the Fall, Spring and Summer Terms, plus no more than six (6) in-service days, which shall not exceed 229 days worked per year. A faculty member with a College Year Contract will have his/her Basic Year daily rate of pay pro-rated up for duty days in excess of that year’s Faculty Basic Year Contract.

C. **Twelve-Month Contract** – A faculty member shall work the same number of days as the Administrative Contract for that year which shall include paid vacation days and paid holidays. A faculty member with a Twelve-Month Contract will have his/her Basic Year Daily Rate of Pay pro-rated up for duty days in excess of that year’s Faculty Basic Year Contract.

2.9 – Faculty Classifications

A. **Full-Time Regular Faculty**
   1. **Instructional Personnel** – Those faculty members whose primary responsibility is teaching.
   2. **Counselors** – Those faculty members whose primary responsibility is counseling.
   3. **Librarians** – Those faculty members whose primary responsibility lies within the Library or related area.

B. **Full-Time Temporary Faculty** – Includes full-time temporary faculty positions established for a limited period not to exceed two consecutive academic years. Temporary full-time faculty positions will be renewable on an annual basis. Temporary full-time faculty enjoy all benefits of this Agreement, except as noted in Article 8.1.D., *Temporary Full-Time Faculty*.

C. **Grant-Funded Faculty** – Those temporary full-time non-tenured faculty members (instructional, counseling or library), whose positions are directly funded by grants or whose positions are funded through grant-match funding required of the College. These faculty members shall receive annual contracts with the required duties and responsibilities restricted by the terms and conditions of the grant. Grant-funded faculty positions will be renewable on an annual basis for the duration of the grant. Grant-funded faculty enjoy all benefits on this Agreement, except as noted in Article 8.1.E., *Grant-Funded Faculty*. 
The classification definitions contained in this Agreement shall be exclusive for the duration of this Agreement.

2.10 – In-Service Day

A district-wide contractual day of service scheduled on a non-teaching day.

2.11 – College President

The President of Hillsborough Community College as designated by the Board.

2.12 – Campus President

The chief administrator responsible for a particular campus at the College.

2.13 – Executive Director of Human Resources

The administrator designated to represent the College in the administration of this Agreement. If changes in this designation are made, FUSA will be notified.

2.14 – Work Week / 4-Day

The normal workweek consists of five consecutive days.

When the Board approves a compressed work schedule to implement a four (4)-day workweek, the four (4)-day workweek will be considered equivalent to the normal five (5)-day workweek. One (1) work day for a four (4)-day workweek schedule will be considered equivalent to one and one-fourth (1 ¼) days of the five (5)-day workweek.

2.15 – Work / Contract Hours

Clock Hour – Sixty (60) minutes.

Office Hour – Sixty (60) minutes.

Contact Hour – Fifty (50) minutes.

Clinical Contact Hour – Fifty (50) minutes.

Semester Hour – The unit of course credit as specified in the College catalog.

2.16 – Program Manager

An instructional or non-instructional faculty member who assumes responsibility for implementation of the curriculum for an instructional or non-instructional program or cluster of programs.

2.17 – Full-Time Faculty – Adjunct Teaching Assignments

An adjunct teaching assignment is an overload taught by a full-time faculty member during the term when the faculty member has already completed his/her basic contractual obligations of 300 load points.