PURPOSE:

This document establishes eligibility for PERT College Placement Testing at HCC.

PROCESS:

1. All persons qualified by Admissions, Dual Enrollment, Distance Learning, and those requiring proctoring from other colleges and universities are deemed eligible for testing protocols.
2. Required testing may be based on results from SAT, ACT, or college transcripts.
3. Dual-enrolled high school students are eligible with permission from a Counselor or an Advisor. Students must present a Placement Test Referral form, photo ID, and HCC ID number when appearing for testing.
4. Dual-enrolled high school students are eligible for PERT CPT testing after graduating from high school.
5. All test results are valid for two (2) years from the date of testing.
6. No Retakes are allowed during this two-year period, with the following exceptions:
   a. Graduating high school students with prior placement results.
   b. If scores in Reading, Writing, or Math are within 3 points of making college level, individuals may retake that section of the test. There will be a $10 fee charged for each section retaken. **Students will be required to wait a minimum of 30 days before re-testing, to allow them time to review the appropriate material.**
   c. CLAS testing must be approved by an Advisor or Counselor, and has a fee of $10 per section.
7. All students entering English for Academic Purposes will be tested for English proficiency.
8. Any additional required testing for transfer students will be approved by an Advisor or Counselor.
9. Non-HCC students may take the PERT College Placement Test upon payment of the $50 proctor fee. An appointment for testing is required.