SouthShore Campus Advisory Council

Meeting Minutes

November 4th, 2011

Call to Order: The meeting was called to order at 9:02.

Cert of Quorum: Natalie Bisciglia, Janet Willman, Wanita Rodriquez, Steven Anthony Sardone, David Worley, Larry Linder, June Fishbourne, Rich Cervetti, Myra Williams, Bobbie Carroll, Judy Nolasco

Excused Absence: Thea Nicolaides, Peggy Gleason

Approval of Agenda: David Worley made a motion to approve the agenda. June Fishbourne seconded the motion.

Approval of Minutes: Janet Willman made a motion to approve the minutes; June Fishbourne seconded the motion.

Chair’s Report: This is information from October’s IAC meeting:

Our voting members asked Dr. Atwater if he could increase the number of full-time faculty at our campus. He acknowledged that we are understaffed.

Dr. Atwater discussed maximizing college revenue, class size, and caps on class size.

IAC discussed trying to get all campuses to use the same textbooks.

Administrator’s Reports: Dr. Witt: enrollment for spring was 2309 in the first three days of registration.

For the fall, the final count places SS up 4% in enrollment, PC at -2.6%

Judy Nolasco: Reminder that heart walk is tomorrow.

Next fall, the SS campus should strive to increase online offerings.

Myra will send out password information so that faculty can create a website.

All full-time faculty and staff should be using web-time entry for payroll.

Announcements: June Fishbourne talked about the Head Start Christmas project this year. We will be receiving handprints with each child’s name and wish list. Faculty, staff, and administration are asked to participate.

The wrapping of those gifts will take place on Dec. 2.
Carlos reminded us of the data center move which will shut down Blackboard for about one week in December.

**Ad-Hoc Committee:** Wellness committee has received a few brochures for fitness trails. One would cost $5500 and have 10 stations. Another one would cost $21,000 for 18 stations, but we choose how many total stations we want. Not much feedback from campus on this endeavor. It was determined that 1 loop around the campus is ½ mile.

**Old Business:** by-laws need to be fixed: voting membership: remove student voter and replace with staff/faculty member

Trash cans with cigarette containers have been ordered for the parking lots.

**New Business:** We are hosting IAC here in December. We are expecting 50-60 people.

**Open Hearing:** Natalie requested better presence of security in the evenings.

PTK representative announced they are discussing fund raisers such as an art auction, sponsoring a table at the seafood festival, a car wash

**Adjournment:** The meeting was adjourned at 10:30 by David Worley and seconded by Judy Nolasco.