SouthShore Campus Advisory Council

Meeting Minutes

February 3, 2012

Call to Order: The meeting was called to order at 9:05.

Cert of Quorum: Natalie Bisciglia, Moheb Ishak, Todd Huffman, June Fishbourne, Janet Willman, Thea Nicolaides, Myra Williams, Judy Nolasco, Rick Chorzelewski, Mustafa Lahrach, Allison Cannon, Yaima Rodriguez, Peter Pandulias, Carlos Montenegro, Wanita Rodriguez, Rich Cervetti, Larry Linder, Allen Witt, Karen Boosinger,

Approval of Agenda: June Fishbourne made a motion to approve the agenda. Janet Willman seconded the motion.

Approval of Minutes: Judy Nolasco made a motion to approve the minutes; Todd Huffman seconded the motion.

Chair’s Report: This is information from December’s IAC meeting:

Rob Wolfe discussed Datatel.

An update on the budget was given.

Subcommittees worked together: By-laws, student activities, IAC handbook, grant-scholarship, college mentor, technology

Administrator’s Reports: Dr. Witt: Bachelor of Business to start in August. We are working with USF Sarasota/Manatee. We will be providing rooms, and USF will provide instructors

We are in talks with USF about psychology and education bachelor degrees in the future.

More modular units are probably coming.

We are asking for full time faculty.

This summer, student services lobby will be expanded.

Enrollment for the entire college is down about 2% while our enrollment is up 3.8%

Judy Nolasco: Faculty/staff can hold a student success seminar.

We are in need of a full time librarian and library tech.
The summer schedule is almost ready for program managers.

**Announcements:**
- A shredder is being ordered for the downstairs faculty area.
- Trashcans with cigarette holders are on hold per Atwater.
- A scantron is being ordered for the downstairs faculty.
- We are exploring opportunities for students to give presentations.
- We need a financial aid manager.
- The HCC Foundation which provides scholarships begins the internal campaign next week. Last year SS had 100% participation.

**Ad Hoc Committees:** none reports

**Old Business:**
- Looked at CAC by-laws
  - Subcommittee suggests changing the by-laws to read the membership will be composed of 5 faculty and 5 staff.
  - A motion was made to change the by-laws regarding membership to read 10 faculty, 4 staff, 1 administrator
  - Members now include: Natalie Bisciglia, Thea Nicolaides, Moheb Ishak, Diego Gilli, Karen Boosinger, Allison Cannon, David Worley, Peggy Gleason, Judy Nolasco, June Fishbourne, Todd Huffman, Mustafa Lahraclh

**New Business:** none

**Open Hearing:** PTK suggests a mentor program for students to help out faculty.

**Adjournment:** The meeting was adjourned at 10:40 by Karen Boosinger and seconded by Judy Nolasco.