SouthShore Campus Advisory Council

Meeting Minutes

April 20, 2012

Call to Order: The meeting was called to order at 9:05.

Cert of Quorum: Natalie Bisciglia, Janet Willman, June Fishbourne, Peggy Gleason, Bobbie Carroll, Todd Huffman, Moheb Ishak, Rick Chorzelewski, Karen Boosinger, Larry Linder, Dr. Witt, Diego Grilli, Yaima Serrano, Judy Nolasco, Myra Williams, Carlos Montenegro, Thea Nicolaides, Mustapha Lahrach, Allison Cannon, Sheila McCants, David Worley,

Absent: None

Approval of Agenda: Janet Willman made a motion to approve the agenda. Peggy Gleason seconded the motion with corrections to the spelling of a few names.

Approval of Minutes: Peggy Gleason made a motion to approve the minutes; Karen Boosinger seconded the motion.

Chair’s Report: This is information from March’s IAC meeting:

Natalie Bisciglia brought up the suggestion of some kind of intercampus bus or shuttle for students. The suggestion seemed to get a positive response.

The calendar committee trying to make spring break more in alignment with public schools because of the burden this places on students, faculty, and staff.

Sub committees: June Fishbourne is chairing the by-laws subcommittee. This project was wrapped up, and she shared her findings with IAC. She suggested allowing all campuses access to the by-laws. She questioned whether all the by-laws were in line with Roberts Rules of Order. She asked if a universal template for by-laws be created so that all campus by-laws were created in the same format.

Administrator’s Reports: Dr. Witt: Legislator allowed a 5% tuition increase for the state of Florida. He does not think our board will approve a 5% tuition increase because of the burden it will place on our students.

He has requested 6 faculty positions and has created 3 with money from the campus. The three positions are two faculty: sociology and philosophy and one staff: advising generalist.

Dean Nolasco and Myra Williams are finishing up the Title III grant proposal that will give the recipient $400,000 per year for five years.
The stove request has been denied by the liability departments. Dr. Witt is looking into a convection oven.

**Dean Nolasco:** The grant will require professional development for full time and part time faculty on the alert system needed to identify students with needs.

Lennard Academy parent night next Thursday night here at SouthShore campus.

We will probably be offering intercession: 20 sections of Gen Ed courses during Christmas break.

Student complaints are down.

SouthShore HCC Olympic team took 2nd place.

Eunice is ordering more benches and two high top tables and six more picnic tables for student use.

**Announcements:**

Reminder that tonight is the Student Excellence Awards at 6pm.

Natalie Bisciglia (chair) thanked Janet Willman for serving as the secretary for the SouthShore CAC during the 2011-2012 school year.

**Ad Hoc Committees:** no reports

**Old Business:**

Faculty Conference Library: Mustapha proposed a section in the library be designated and the conference materials brought back be catalogued. He proposed that faculty/staff attending conferences would have to meet with a committee upon returning to share what was learned and how it will benefit students. It was proposed that this “meeting” be created as an online discussion board or wiki. The committee voted to put Mustapha in charge of that committee. He will send out an email to call for volunteers to serve.

**New Business:**

Membership was discussed. Current members staying; no changes

**Faculty members:** Natalie Bisciglia, Chair; Karen Boosinger; June Fishbourne; Diego Grilli; Todd Huffman; Moheb Ishak; Mustapha Lahrach; Thea Nicolaides;

**Staff:** David Worley, Allison Cannon, Peggy Gleason, Myra Williams

**Administrator:** Judy Nolasco

**Open Hearing:**

A suggestion was made to move the ID maker in the library to another section of the library because of the noise. It will be looked into.

Facilities: some issues were found by Trane with air/heat. Those are being addressed.
Walkways to portables are being addressed.

Pencil sharpeners need to be replaced.

Email Rick Chorzelewski with problems about dirty portables.

Security reminds us to be vigilant and report any suspicious activity.

**Adjournment:** The meeting was adjourned at 10:30 by Peggy Gleason and seconded by Rick Chorzelewski.