CLUB TRAVEL WORKSHEET

Organization

Purpose

Club Advisor

Phone No.

Departure: From ____________________________ To ____________________________

Date ________________ Time ________________

Return: From ____________________________ To ____________________________

Date ________________ Time ________________

Mode of Transportation: ____________________________

Mileage: ________________ x ________________ = ________________

Number Attending: ________________ x Registration Fee ________________ = ________________

(List names on back of this form) (per person)

Accommodations (name, address and phone number):

Singles @ ____________________________ = ________________

Doubles @ ____________________________ = ________________

Triples @ ____________________________ = ________________

Quads @ ____________________________ = ________________

Total: ________________ = ________________

Meals:

Breakfast @ $6.00 = ________________

Lunch @ $11.00 = ________________

Dinner @ $19.00 = ________________

Total: = ________________

Miscellaneous:

Club President Signature ____________________________ Date ________________

Club Advisor Signature ____________________________ Date ________________

Hotel Check Payable to: ____________________________

Registration Check Payable to: ____________________________

Per Diem/Mileage Check Payable to: ____________________________

Other: ____________________________

Comments: ____________________________

DATE: 3-6-007 (08/07)