SouthShore Campus Advisory Council

Meeting Minutes

September 7, 2012

Call to Order: The meeting was called to order at 9:02.

Cert of Quorum: Natalie Bisciglia, Janet Willman, Todd Huffman, Larry Linder, Anthony Sardone, Moheb Ishak, Bobbie Carroll, Rich Cervetti, David Worley, Carmelo Sotomayor, Tollie Banker, Mustapha Lahrach, Steven Urena, Diego Grilli, Peggy Gleason, June Fishbourne, Shawn McKinney, Steve Stancil, Karen Boosinger, Judy Nolasco, Dr. Witt, Nicole Shiyrek, Marletta Dean, Thea Nicolaides, Allison Cannon, Wendy Pogoda, Craig Hardesty,

Secretary: Janet Willman

Absent: Myra Williams (sick)

Approval of Agenda: David Worley made a motion to approve the agenda. Larry Linder seconded the motion.

Approval of Minutes: Peggy Gleason made a motion to approve the minutes; Karen Boosinger seconded the motion.

Chair’s Report: Executive members met over the summer with Dr. Atwater. It was determined that the focus this year would be removing barriers to student enrollment, how to retain the students, and how to increase the completion rate of students.

The focus from IT: online learning/course design/better quality courses

Administrator’s Reports: Dr. Witt: The college enrollment is down about 4%. SouthShore is down 3.1% from last year; however, dual enrollment has not been added to the books.

The largest housing development in this area has just opened.

SouthShore now has eight more modulars: six classrooms, one bathroom, one office space for faculty

Public bus stops have been moved off campus, and the bus shelter should be up before Christmas.

SouthShore has a “free speech” zone located near the NE stairwell. This is for non-profit organizations. For profit organizations are given access on specific days with approval.

Dean Nolasco: Rick is aware of problems in portables and is working on them.
We are currently trying out White Board paint for cost and ease of use.

There are several new benches and tables added to the second floor for student use.

Student Success Seminars are starting up again. Please encourage students to attend.

**Steve Stancil:** Some of our temporary positions are going to be permanent positions.

The HCC Foundation Scholarship information is posted on the website. Deadline to apply for scholarships is October 15.

Ask students to schedule appointments to take make-up tests in the test center.

Bobbie Carroll: When faculty needs to drive a different car for a day or two, let security know.

Lost and found is located in the security office.

**Announcements:** none

**Ad Hoc Committees:** no reports

**Old Business:** All cleared

**New Business:** Membership was discussed. Two open faculty positions available. The members nominated Wendy Pogoda, Tillie Banker, and Anthony Sardone. Private votes were cast by members, and Wendy Pogoda and Anthony Sardone were chosen to fill those two vacancies.

**Open Hearing:** Rich Cervetti asked that ADA compliance with online classes be addressed.

Craig Hardesty asked the board members to reconsider the verbage in the FSPD committee rules. It was established that this would have to be taken to FSPD committee because this was not in the CAC’s purview.

PTK will be focusing on service this year.

**Adjournment:** The meeting was adjourned at 10:45 by Larry Linder and seconded by David Worley.