I. Meeting was called to order at 1:06 pm.

II. Welcome from Plant City Representative

The Plant City Campus President Dr. Martin Clay welcomed us to his campus. He says he would like to have a chance to meet everyone. He thinks he can be a useful resource to us all and is glad to have us here.

III. Pledge of Allegiance

Everyone stood for the Pledge of Allegiance.

IV. Roll call / Certification of Quorum

Campus Advisory Council Reports:

Brandon
⇒ Members present: Mason Nottingham, Beth Smith, Lauretta O’Dell, Joan Rodgers, Dan Berkowitz, Randy Rockefeller, Nicole Bargeron, Jose Galvis, Sunshine Gibbons
⇒ Has quorum.
⇒ Lauretta O’Dell reported that the Brandon CAC had a meeting this morning. They discussed hosting a science Olympiad at the end of February in 2013. They need volunteers to help with hosting this program.

Plant City
⇒ Members present: Joseph Vorder-Bruegge, Diane Robinson, Bonnie Finsley-Satterfield
⇒ Has quorum.
⇒ Joseph Vorder-Bruegge reported that the Plant City CAC has a meeting this morning. He reported that they had a lot of new faces including the new President of the Plant City campus and many new members. They will be meeting to discuss their goals. He noted that Diane Robinson has been named the vice-chair for Plant City CAC and that the Plant City Campus will be hosting all college day.

Dale Mabry
⇒ Members present: Christine Logue, Sue Stanczyk, Todd Joseph, Greg Miller, Christine Curtis, Ben McDole, Beth Clickner, Laruen McNamara, Jennifer Bess, Darrel Myles
⇒ Has quorum.
⇒ Beth Clickner reported that the Dale Mabry CAC met today to discuss their goals for the year. Their main goal is to do as much beautification on the Dale Mabry campus as possible. They are collecting DVD and CDs if anyone has any they would like to donate. They would like to participate in Relay for Life this year. They are working on creating a welcome packet for faculty and staff that would contain information on all their resources in one place.
She stated that Dr. Chunn gave an update on a lot of renovations that are being done on their campus.

**SouthShore**

- Members present: Wendy Pogoda, Karen Boosinger, Mustapha Lahrach, David Worley, Anthony Sardone, Natalie Bisciglia, June Fishbourne, Peggy Gleason, Thea Nicolaides, Tolle Banker, Diego Grilli, Todd Huffman, Moheb Ishak
- Has quorum.
- Natalie Bisciglia reported that they have new modules in and classes will start being held in them next week. She told us that Hart has just started coming in to their campus and they are getting ready to build a solar powered bus shelter. Benches and tables were installed on campus to provide more seating for students on the SouthShore Campus. They have two new members Wendy Pogoda and Anthony Sardone who are in attendance today. They have a new librarian Tillie Barker who is here with them today also. They will be having student success seminars. The first is to be led by Eric LeGrand on Monday. She encouraged us to attend his seminar.

**District**

- Members present: Laura Friley, Rob Wolf
- They do not have quorum.
- Laura Friley reported that the District CAC will have their first meeting next Friday. They have elected Adam as their chair and she will serve as the co-chair.

**Ybor City**

- Members present: Terry Varvil, Beverly Ketchum, Myrah Caya, David Liller, Chuck Holmes, Patrick Cureton, Dexter Brock
- Has quorum.
- Patrick Cureton reported that the Ybor campus will be hosting student success seminars. The first will be a presentation by Coach Barwell about better note taking. Patrick noted that all campus planning day on October 26. The assistant secretary of econ development coming by to check out the auto mechanics and welding program since they gave us some of the money for that program. He reminded us of the 10,000 steps program that will be starting soon. He encouraged us to participate in that program as well as the HCC Olympics.

**V. Approval of Agenda & Minutes (Minutes from April 20, 2012)**

**Minutes**

- Karen Boosinger made the motion to approve the minutes from April 20, 2012.
- Nicole Bargeron seconded the motion.
- Laura Friley asked that her last name be changed in the minutes from Moses to her new married name Friley.
- The minutes were approved with the correction.
VI. College President Report

Rob Wolf gave his report and discussed the following items:

⇒ Next IAC Steve, Lauren, Ken for an update on fin aid and enrollment. Steve—technology road map update. Barbra—budget update. State is running on a 1 million surplus. Economy is turning around. Budget is rock solid. PECO—new construction and remolding—no money. Can we bond money? Can only be used for fixed capital improvements. We are 2% down on enrollment. This actually helped us.

⇒ Outside IT consultants. Let’s use datatel to its fullest.

⇒ Let’s look for outside fund sources.

⇒ Monday asst. sect. of commerce is coming to Ybor. Give him a review. Try to get him to come back for other campuses.

⇒ Brandon has been working on getting a new road and a stop light. Feds are funding 600,000 to help.

⇒ This shows HCC is a major player in the community.

⇒ October 19th is all college day. It is at Plant City. It can accommodate the 800 people we think will be there. It will be the same format as last year. Weak spots will be fixed based on comments reported last year. The shirts are all men’s sizes.

⇒ Loretta—emergency policies status update. Definitely call 911. Policies will be updated, finalized, and sent out soon.

⇒ Christine (DM)—Some think the policy now says to call campus security first. This has caused problems in the past.

⇒ Loretta—Registration start/stops—we are not sure but update will be sent out soon.

⇒ Myra—Withdraw date October 26th or 27th? Clarification will be sent.

⇒ We are building a lot of bonds in the community. Eight counties are coming together to talk about educational policies, economic development, etc.

⇒ Christine (DM)—Smoke-free update was asked for. It will be a smoke-free zone. Signage will be coming. There is no enforcement mechanism. Peer-pressure is used. No citations will be issued.

⇒ Todd (DM)—Add/Drop week—is it working? All campuses are doing this differently. Someone is looking into this and giving us recommendations. We have a lot of fixing to do. They did “mystery shopper” type things to see how we process.

VII. IAC Chair Report

⇒ Volunteers for all college day.

⇒ Thanks for response to shirts.
Thanks to Sunshine for doing minutes.

Email from Misty about what the president wants us to work on.

Student Success. 1. Focus on enrollment 2. One college wide course for online courses. 3. Goals for college. (see email)

Committees from last year. Break into groups and decide to keep those or start new ones. Try not to duplicate any that are already being taken care of other places.

IX. Brainstorming Session


X. Ad-Hoc Committee

a. IAC Handbook, Historical Reflections, and Recognition


b. By-laws Revision


XI. Hearing of faculty/staff/students

Nicole Bargeron mentioned the walking works 10,000 steps a day program and encouraged us to participate. She also stated that health fairs start next week and that you can get your bio-screens done there.

XII. Adjournment

Natalie Bisciglia made a motion to adjourn.

Pat Cureton seconded the motion.

The motion was approved unanimously.

Next IAC Meeting is Friday, October 5, 2012 at 1:00pm - Ybor Meeting room TBA.