SouthShore Campus Advisory Council

Meeting Minutes

October 5, 2012

**Call to Order:** The meeting was called to order at 9:05.

**Cert of Quorum:** Natalie Bisciglia, Janet Willman, Allison Cannon, Anthony Sardone, Steven Urena, Larry Linder, Bobbie Carroll, Rick Chorzelewski, David Worley, Moheb Ishak, Anne Morris, Peggy Gleason, Shawn McKinney, Carmelo Sotomayor, June Fishbourne, Mustapha Lahrach, Thea Nicolaides, Karen Boosinger, Diego Grilli, Tollie Banker, Wendy Pogoda, Marletta Dean,

**Secretary:** Janet Willman

**Absent:** Myra Williams (hiring committee meeting), Todd Huffman, Judy Nolasco (at district)

**Approval of Agenda:** David Worley made a motion to approve the agenda. Karen Boosinger seconded the motion.

**Approval of Minutes:** Peggy Gleason made a motion to approve the minutes with a correction to Tollie Banker’s name; Mustapha Lahrach seconded the motion.

**Chair’s Report:** Ron Wolfe gave the President’s report. The college continues to consult with outside sources regarding Datatel.

**HCC to be smoke-free** in January. No smoking or tobacco products anywhere on campus. Peer pressure will be the reinforcement technique.

College is looking at new options for drop/add week...do we need it....should it be shortened....

All College Day reminder – October 19th in Plant City

This year’s college agenda – student success/enrollment/retention/online courses

Sub-committees must have a sign-in sheet

**Administrator’s Reports:** No administrators available for today’s meeting

**Announcements:** June Fishbourne will have the Christmas tree up with “handprints” on it for the Ruskin Head Start children.

**Ad Hoc Committees:** Fitness committee: every Monday at 4:45, people can meet at the fountain to run together.
Old Business: All cleared

New Business: Sustainability wants funding for a donation clothing box

**SouthShore is the host for IAC next month.** Anthony Sardone, Wendy Pagoda, and Moheb Isaac are in charge of hospitality.

Open Hearing: Bobbie Carroll (security) want to keep track of how often people are asked to stop smoking.

Anne Morris (book store) spring adoption has started. Get changes in now.

Every Thursday is 25% off of HCC logo items.

Kim French (marketing) promotes different events on campus. SouthShore will be having Open House on October 16, from 5:30-7:30. Website redesign is ongoing

Student Services: reopened front desk position and hiring another adviser. Deadline for scholarships is October 15th.

Test Center: students are scheduling appointments for tests which is making everything run more smoothly.

Rick: ice machine is now working/ports in portables are being installed/furniture is being moved next week for those changing offices. A shell walkway is needed for entering office portable.

Larry Linder: VPN client does not work/need new software

Student Learning Center: 219 students signed in for help on Monday

Tollie Banker (library): she is available to teach classes

PTK: membership is growing. December – open to all PTK chapters Christmas party. Admission will be a gift that will be given to a charity in Ruskin. Date TBA

Big Draw/Big Click at Ruskin Cultural Firehouse this weekend. See website for event schedule.

Improvements needed: lights in classrooms will not dim

Adjournment: The meeting was adjourned at 10:05 by Larry Linder and seconded by Anthony Sardone.