LIBRARY CLUSTER MINUTES
Oct. 26, 2012
Ybor Collaboration Studio – HCS 117
1:30pm

Attending: Jeremy Bullian, Chair, Tollie Banker, Jacquelyn Cress, Alicia Ellison, Wendy Foley, Vic Harke, Kristin Heathcock, and Jeneice Sorrentino.

Guests: Jackie del Val, Andrea Dufault, Karen Griffin and Adrian McCray

The meeting was called to order at 1:37 p.m.

The Meeting Minutes for 9/21/12 were approved via web.

Pay4Print & student sign-on/Net ID – Adrian McCray. Brandon and Dale Mabry Libraries will be the pilot libraries for the project spear-headed by Steve Shields, starting Nov. 5, 2012. Input on the project will be solicited prior to the winter break.

There was a discussion about the pilot project. Jeremy pointed out that there are many questions that need to be answered, both logistical and technological, and that the Librarians and LRC coordinators should have been consulted earlier in the process.

DLTS update – Jackie del Val - Jackie distributed special purchasing offers from James Finamore, book
representative, and the updated book budgets. She noted that her staff will be contacting the campus libraries to make site visits. She will get back with the subcommittee with the LRC Coordinators input on the Library Operations Policies Manual by November 15. Questioned about cancelled titles, Jackie stated that it was each campus Coordinator’s job to inform librarians of titles that could not be sent by the publisher.

**Administrative update** – Karen Griffin. Karen attended the October 10th meeting of the Resources Standing Committee and is its Chair Elect. Next year, database selection will be made by the joint University and College reorganized group.

Charlie Parker, Executive Director of TBLC, attended also and informed the group that although the Statewide Library Consortia were not funded this year, there is still hope that funding will be restored.

**Library Strategic Plan** – Karen Griffin. The strategic planning should include items that although not capable of being funded in the near term should be on the agenda in the long term. Karen asked Wendy to craft a Distance Learning addition to the Library Strategic Plan.

**Ask-a-Librarian** – Alicia Ellison. Alicia initiated a discussion on whether the Cluster felt able to add an additional Ask-a-Librarian hour per week to its schedule, on Mondays, at noon. After discussion, the
Cluster deemed that rather than committing to an additional specified hour, members would sign on and staff HCC’s Local Ask-a-Librarian desk as much as possible.

**Distance Learning** position paper – Wendy Foley. As a member of the Distance Learning Task Force, Wendy asked the Cluster if they would prefer a committee or a Google doc collaboration to craft a position paper for the HCC Libraries’ role in distance learning at HCC. The Cluster preferred a Google doc.

**Program Review Surveys** – Jeneice Sorrentino and Tollie Banker. Jeneice and Tollie are on the Program Review Committees for Cluster One and Two program evaluations. They have designed a survey to measure use of the Library resources by the Clusters.

**Old Business:**

**Library Satisfaction Survey** – Kristin Heathcock. The link to the faculty librarian satisfaction survey will be e-mailed Monday, October 29, 2012. The link to the student satisfaction surveys will be e-mailed and made available from Nov. 14 through Thanksgiving. Institutional Research is again conducting the survey for the libraries.

**Roundtable**
Tollie Banker - As of 10/29, Tollie has offered twenty bibliographic instruction classes. SouthShore is still working towards finishing the installation of all of the library computers and hopefully that will be completed shortly. They hope to have new library shelving in place by the beginning of spring. Tollie will be attending the TBLC Annual Conference on Friday, 11/2.

Jeremy Bullian: Jeremy will be working with Sophia Kowalski on a second webinar.

Alicia Ellison: Alicia attended the kick-off meeting of the Sunshine State Library Leadership Institute, as mentor to a Nova Southeastern University librarian in the 2012-13 class. Alicia previously mentored a 2010-11 participant.

Wendy Foley – Brandon and Dale Mabry librarians and coordinator were invited to attend a meeting on Oct. 22, with RICOH representatives, Adrian McCray, Steve Shields (and more) to ask questions about the upcoming Pay4Print pilot slated to start on Nov. 5. Wendy and Laurie MacNicol, the Brandon LRC Coordinator, were able to attend. We asked that the project be promoted as soon as possible in a consistent manner across the campuses. Concerns raised were a new student required log on in order to use the library computers and access to HawkCards and the ability to input funds onto HawkCards in an easy and timely manner. Also questioned was how
community patrons would log in and/or print from library computers.

**Kristin Heathcock:** The Resourceful Library Webinar was presented on Thursday, October 25th. Several faculty members attended the session, participated in the discussions, and had positive feedback. This was a successful collaboration between the libraries and instructional designer Sophia Kowalski at CITT.

The meeting was adjourned at 3:59 p.m.

Respectfully submitted,

Wendy Foley, Secretary
Library Cluster