LIBRARY CLUSTER MEETING  
Nov. 16, 2012  
YB C-Studio – HCS 117  
1:30pm

- Attending: Jeremy Bullian, Chair, Tollie Banker, Jacquelyn Cress, Alicia Ellison, Wendy Foley, Vic Harke, Kristin Heathcock, and Jeneice Sorrentino.

- Guests: Karen Griffin, Andrea Dufault, Jackie del Val

- The meeting was called to order at 1:30 p.m.
- The Meeting Minutes were approved via web for 10/26.
- Dave Whisenant of FLVC conducted a virtual Area IV update with the Cluster. As of July 1, 2012, Distance Learning, Student Advising, FCLA and CCLA became one unit. Dave updated us on the management structure and the processes that were ongoing to merge the units. He impressed on everyone that there were multiple details and institutions with longstanding practices that would need to be altered. In addition, CCLA suffered a year’s hiring freeze, and is continuing to maintain existing services with fewer staff while planning for the future.
The fourth version of PRIMO is coming out this week. 22 colleges are now using PRIMO. This version includes:

- integration with FaceBook,
- the ability to include and exclude facets, and
- in advanced search, the ability to more closely limit results by date.
- A full page of results can be added in eShelf.
- Personal settings can be set, furthering the ability to make results more relevant to the user.

31,000 inTech e-books are now available in PRIMO for HCC. CCLA will also turn on the Encyclopedia Britannica link as soon as it is working properly. (It will be called “reference entry.”)

The eResources budget has been approved for Jan. 1, 2013-Dec. 31, 2013. The following year’s eResource budget will be a joint FCLA and CCLA budget.

- Administrative update – Karen Griffin – There is no timeline yet for Pay4Print at the two pilot libraries. Student sign on to the individual computers has not yet been able to be implemented and it is a necessary part of the project. During the pilot project, Steve Shields will pay for the cost of paper. The Cluster requested that Adrian McCray join Steve Shields
in attending the Dec. 7, 10:30 a.m. Cluster meeting at Collaboration Studio since the Cluster has unresolved logistical questions about serving its community using Pay4Print.

- **Strategic Plan – Jeremy Bullian and Wendy Foley**
  - **Distance Learning:** Assuming there will be a large increase in the number of distance learning courses/students as requested by Dr. Atwater, Alicia Ellison moved that a Distance Learning/eResources Librarian be included in the Strategic Plan. She also moved that funding for eResources be increased proportionally to the increased number of courses/students. The motion was seconded by Kristin Heathcock and approved by the Cluster unanimously. Wendy Foley and Karen Griffin will work together to add this to the Library’s Strategic Plan document.

- **Library Surveys – Alicia Ellison –** Alicia questioned whether it was necessary for librarians to survey faculty on their satisfaction with library services. Alicia further asked what other group of faculty survey their peers? Karen Griffin indicated that she referred to both student and faculty survey results in the SACs document. However, she also noted that if returns were too low, it would make the survey results less meaningful. Kristin Heathcock noted that the deadline for response to Library surveys for
faculty had to be extended this year as there was a low faculty response.

• Round Table

  o Tollie Banker: SouthShore was very sad to see its part-time librarian, Linda Boulander, leave. She has taken a job as an elementary school tutor.

  o Jeneice Sorrentino: Jeneice has received the edited drafts of the Library Operations Manuals that reflect the input from the campus LRC Coordinators and DLTS. She plans to reconvene the subcommittee in the spring term to finalize the drafts and obtain Cluster approval.

• Adjournment – the meeting was adjourned at 4:30 p.m.

Respectfully submitted,

Wendy Foley, Secretary
Library Cluster