Library Cluster Minutes

Dec. 7, 2012

YB Collaboration Studio – 117

Attending: Jeremy Bullian, Chair, Tollie Banker, Jacquelyn Cress, Alicia Ellison, Wendy Foley, Vic Harke, Kristin Heathcock and Jeneice Sorrentino

Guests: Steve Shields, Linda Edwards, Tom Leyden, Andrea Dufault, and Mary Bendickson

Absent: Adrian McCray

The meeting was called to order at 10:30 a.m.

The Minutes for the Nov. 16, 2012 were approved online.

A Pay4Print Update discussion led by Steve Shields followed.

Wed. 12/5 and Thurs. 12/6, a small trial of pay4print was conducted at the Dale Mabry and Brandon Libraries, respectively. It was a success, with the caveat students had trouble remembering passwords.

The Pay4Print pilot project at Dale Mabry and Brandon Libraries is scheduled to start January 22, 2013. Steve’s office will arrange the marketing of the program, including sending e-mails to faculty, students, creating flyers, posting to electronic boards, posting to the HCC homepage, etc. Marc Costanzo has created draft instructions for the printer.

Pay4Print pilot logistics:

- Students will need their NetID and HawkCards to print from library computers
- Students can make up to 25 copies/day.
- There will be no charge to students during the pilot project
- Card Services will either provide or reimburse for copier paper during the pilot project
- To serve community patrons, future HCC students without NetID logins or HawkCards, and reciprocal borrowing students from local universities/colleges:
  - Libraries will set up a computer “kiosk” (as many as needed)
  - The kiosks will be auto logged on and NOT require a log on
  - The kiosks will be connected to a local printer, not a network printer
  - Community Borrowers will be limited to the same 25 copies/day as well.

Pay4Print AFTER the pilot project:
Students will need their NetID and HawkCards to print from library computers.

The intention is that Pay4Print pay for all student printing costs. Therefore, the library budgets will not be responsible for providing the paper. Once start up costs has been recouped, the Libraries will receive a portion of the income from Pay4Print.

Each campus Library will have an “public goodwill” card that will allow them to make free copies for computer/printer/user error glitches.

This card, or another card, will also be used to cover community borrower printing, if it is not possible for the community borrower to purchase a guest print card since the Libraries are open later than the bookstores and cafes where guest cards need to be purchased.

There are no fees on student HawkCards. They will not need to be activated and money can be placed on the card in real time at the Bursar’s office or via the website. If the cards are dormant for 24-months, any remaining value will be wiped.

Problems? Use HCCLive to ask for help.

Miscellaneous: SGA may subsidize printing costs for students. Once the libraries pay4print project is completed, the computer labs and open labs on all campuses will be converted to pay4print as well. The HawkCard is being redesigned, but the old card will continue to work.

The Cluster thanked Steve Shields and Linda Edwards for listening and responding to the Cluster’s concerns.

The meeting adjourned at 11:36 a.m.

Respectfully submitted by,

Wendy Foley, Secretary

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