Dear Student,

Please read all Financial Aid documents, materials, and notifications. Financial Aid follows Federal regulations through guidelines and procedures.

The Department of Education requires students to maintain satisfactory academic progress by maintaining:

- a minimum 2.0 GPA per term,
- complete at least 67% of credit hours attempted,
- & must complete a program within a 150% time frame of the published length of program.

### APPLYING FOR FINANCIAL AID

| 1 | Request a PIN by accessing [www.pin.ed.gov](http://www.pin.ed.gov) in order to electronically sign the (FAFSA).
|   | - If you are a dependent student, a parent is also required to apply for a PIN.
|   | **Note:** You are considered independent if at the time you complete the FAFSA you are 24 years of age, married, orphan or ward of the court, a veteran of the armed forces, on active duty, or have children/dependents you provide more than half of their support.

| 2 | Apply online at [www.fafsa.ed.gov](http://www.fafsa.ed.gov) after January 1ST for the academic year.
|   | - Students should complete the FAFSA application online after required Federal Tax Returns are completed.
|   | - Please use the IRS Data Retrieval Tool when completing the FAFSA
|   | - **Note:** The FAFSA should be completed no later than 8 weeks prior to the date classes begin.

| 3 | Follow up with your HawkNet-WebAdvisor within 7 to 10 business days after submission of your FAFSA to determine what documents need to be submitted. Log-in to Hawknet-WebAdvisor at [www.hccfl.edu/hawknet](http://www.hccfl.edu/hawknet). Search under **Communication** and click “My Documents”

| 4 | Download, Complete, Sign, and Submit All Required Institutional Financial Aid Documents.
|   | Forms may be downloaded & submitted online at [http://www.hccfl.edu/ssem/financialaid/forms.aspx](http://www.hccfl.edu/ssem/financialaid/forms.aspx).
|   | Select the academic year you are seeking financial aid assistance.

| 5 | Submit transcripts required for financial aid to your home campus Admissions & Records Office.
|   | Acceptable forms of transcripts/scores:
|   | - Official high school transcript
|   | - Official GED scores


### IF YOU ARE INTERESTED IN APPLYING FOR A FEDERAL DIRECT LOAN:

| 1 | To learn about the Federal Direct Loan go to [https://studentloans.gov](https://studentloans.gov).
|   | Submit all required Financial Aid documents.
|   | You must be registered in at least 6 credit hours.
|   | Accept the Federal Direct Loan “offered” by logging in on your HawkNet-WebAdvisor **once you are able to view your award letter**.
|   | - **Log in to the HCC HawkNet-WebAdvisor** [www.hccfl.edu/hawknet.aspx](http://www.hccfl.edu/hawknet.aspx)
|   | - **Under “Financial Aid” click on “Accept or Reject My Financial Aid Awards”**
|   | - **Choose a Financial Aid Year and**
|   | - **“Accept” or “Reject” Direct Loans offered**

| 2 | 1) Complete the Entrance Counseling Online, Print Results. If you are a first time borrower at HCC or reentering HCC after two years of non-attendance, please complete at [https://studentloans.gov](https://studentloans.gov).

| 3 | 2) Complete the Master Promissory Note (MPN) Online In Order to Receive Your Funds:
|   | If you have not had a previous Federal Direct Loan at HCC you must complete a new Master Promissory Note (MPN) at [https://studentloans.gov](https://studentloans.gov).
|   | **Make sure you read and understand all of your rights and responsibilities before you sign the MPN.**

### OPTIONS TO PREVENT CLASSES FROM BEING PURGED FOR NONPAYMENT:

- **Apply on time:** Submit FAFSA at least two months before classes begin to determine eligibility & submit all financial aid documents by the financial aid priority deadline.
- **TIPS:** Interest free monthly payment plan; enroll online [www.hccfl.edu/tips/](http://www.hccfl.edu/tips/).

Thank you,

Financial Aid Office

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