SouthShore Campus Advisory Council

Meeting Minutes

March 1, 2013

Call to Order: The meeting was called to order at 9:02.

Cert of Quorum: Natalie Bisciglia, Todd Huffman, Shannon Galey, Tolle Banker, David Worley, Dian Gray, Bobbie Carroll, Peggy Gleason, Craig Hardesty, Carmelo Sotomayor, Marleatta Dean, Rich Cervetti, June Fishbourne, Anthony Sardone, Allison Cannon, Rick Chorzelewski, Yaima Serrano, Shawn McKinney, Moheb Ishak, Wendy Pogoda, Lahrach Mustapha, Diego Grilli, Diana Jaramillo,

Secretary: Janet Willman

Absent: Janet Willman (TYCA conference); Thea Nicolaides (TYCA conference); Karen Boosinger (PTK conference) Myra Williams (working on schedule)

Approval of Agenda: Peggy Gleason made a motion to approve the agenda. June Fishbourne seconded the motion.

Approval of Minutes: Peggy Gleason made a motion to approve the minutes; June Fishbourne seconded the motion.

Chair’s Report: New Parking Rules for faculty: Faculty will need a Hawk Card to park in faculty lots.

Administrator’s Reports: Dr. Witt: Craig Hardesty has been appointed dean of academic affairs. Yaima Serrano will be acting Student Services dean while Steve Stancil is out.

Enrollment is down 7%; we are number 2 in enrollment just under Plant City.

The second building for SS has been approved and architects are being interviewed. Money is available for planning but not construction.

Craig Hardesty: I will be making the rounds to introduce myself to all.

Tenure committee recommended four people for tenure, and they will be having interviews today: Janet Willman, Thea Nicolaides, Karen Boosinger, and Norm Holland.

All future tenure candidates need to keep all documentation in a neat binder.

Shawn McKinney will be with the college in a full-time temp capacity for one more year.
Saved grade books in Black board will be archived after a year, so faculty should roll over grades to an excel spreadsheet.

The fall schedule will keep number of sections flat and add more online courses.

The search has begun for a biological sciences instructor.

**Yaima Serrano:** Blue Print Decision Committee decision will be made in next couple of weeks (processing apps, financial aid, etc.) Also will be setting up a transfer day.

**Announcements:**

Pledges for HCC scholarships, need 66 people and have four pledges

The student excellence awards are April 19.

Clubs (PTK, SGA, Collegiate 100) will be having a separate awards ceremony.

HCC Olympics will be held in Ybor.

The last CAC meeting will involve election of chair, co-chair, and secretary.

**Ad Hoc Committees:** none

**Old Business:** All cleared

**New Business:** Post Conference Committee meets with people to discuss where benefits go.

Michael Childs won an award.

**Open Hearing:** Security: staff faculty parking – issues addressed and no further problems

We may get gated areas when new building is built.

**Maintenance:** New ice machine in faculty lounge; suggestion box going up in front of maintenance office; damaged toilet bowl has been replaced

**IAC:** next Friday at District, need hawk card to park, meeting starts at 1pm in rm 125.

**Next CAC:** April 26th at 9am; we will nominate chair, co-chair, revisit all memberships and designate a new secretary.

**Library:** 20 I-pads available to use as e-books and for faculty use for teaching

**Adjournment:** The meeting was adjourned at 10:00 by Peggy Gleason and seconded by David Worley.