Nursing Program Enrollees

Applicants for the LPN-RN transition program must have the following: a valid, current Florida LPN license; current CPR basic life support for health care providers; an official transcript from their LPN program; and 6 months full-time employment as an LPN during the past three years. Graduates from Erwin Vocational Technical Center are eligible for articulation credit in lieu of experiential credit.

Optical Management Associate Degree Program Enrollees

Students who have earned at least 15 credit hours in optical management courses who provide the college with documentation verifying they hold opticianry licensure will be awarded 12 credit hours toward an associate in applied science degree in Optical Management Technology.

Radiography Program: ARRT Option Enrollees

Graduates of an approved hospital school of radiologic technology for the ARRT option must provide a copy of their certification as radiographers in good standing from the American Registry of Radiologic Technologists. Students will be awarded 53 credit hours of radiography courses.

Paramedic - Emergency Medical Services Associate Degree Program Enrollees

Students who have completed paramedic training at a CoAEMSPs approved paramedic training center and who possess a valid Florida paramedic certification will be awarded up to 42 credits in EMS prefixed courses required for the College Credit Certificate in the Paramedic EMS program. These credits are also applicable to the Emergency Medical Services Associate Degree Program. No credit will be awarded for advanced cardiac life support (EMS 2551C).

Sign Language Interpretation Associate Degree Program Enrollees

A student who has earned and provides proof of National Certification from the National Registry of Interpreters for the Deaf (RID) and provides proof of current membership in good standing with RID is eligible to be awarded 18 credit hours towards the associate degree in Sign Language Interpretation. The eligible student can also earn 18 credit hours through credit-by-exam for specifically designated program courses to be applied to the Sign Language Interpretation associate degree.

Financial Information

TUITION AND FEES ARE SUBJECT TO CHANGE WITH THE APPROVAL OF THE BOARD OF TRUSTEES AND THE STATE LEGISLATURE.

Except for students who have HCC fee waivers, all students must pay the applicable fees.

All fees must be paid by the payment deadline or you risk being de-registered from all of your classes. All fees are due and payable in full by the payment due date as published in the student calendar of important dates. If you stop attending a course but fail to officially drop or withdraw from the course, you will not be relieved of the financial obligation. Payments can be made through WebAdvisor, HCC’s online web registration system, using a credit card. Payments may also be paid at any of the campus bursar’s office using cash, cashier check, money order, personal check, Visa or MasterCard.

Credit Courses:

Florida Residents (In-State)*

<table>
<thead>
<tr>
<th>Tuition</th>
<th>Access Fee</th>
<th>Capital Improvement</th>
<th>Student Activity Fee</th>
<th>Student Financial Aid**</th>
<th>Technology</th>
<th>Total per Credit Hour</th>
</tr>
</thead>
<tbody>
<tr>
<td>$80.45</td>
<td>.54</td>
<td>8.23</td>
<td>7.23</td>
<td>4.03</td>
<td>3.91</td>
<td>$104.39</td>
</tr>
</tbody>
</table>

Non-Florida Residents (Out-of-State)

<table>
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</tr>
</tbody>
</table>

* See residency requirements in this section.

** Allocated to the HCC Scholarship Fund as approved by the state legislature.

Non-Credit Courses (Post Secondary Adult Vocational):

Per Credit Hour Equivalent

Florida Residents (In-State)

<table>
<thead>
<tr>
<th>Tuition</th>
<th>Access Fee</th>
<th>Capital Improvement</th>
<th>Technology</th>
<th>Total per Credit Hour</th>
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Non-Florida Resident (Out-of-State)

<table>
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<th>Total per Credit Hour</th>
</tr>
</thead>
<tbody>
<tr>
<td>$71.51</td>
<td>.43</td>
<td>14.30</td>
<td>13.89</td>
<td>$314.68</td>
</tr>
</tbody>
</table>
Adult General Education, Vocational Certification/Diploma and Vocational Preparatory

Florida Residents (In-State)

- Tuition ................................................................. $30.90
- Access Fee .............................................................. $4.33
- Total per Credit Hour Equivalent ......................... $31.33

Non-Florida Resident (Out-of-State)

- Tuition ................................................................. $30.90
- Out-of-State Fees ....................................................... $92.70
- Access Fee .............................................................. $4.33
- Total per Credit Hour Equivalent ......................... $124.03

Special Fees and Charges:

- Academic Systems Courses ........................................ $60.00
- Child Care:
  - Full Day per Child ............................................ $150.00 per week
  - Half Day per Child ........................................... $80.00 per week
  - Late Pick-up Fee ............................................... $1.00 per minute
  - Late Payment Fee ................................................ $25.00 per day
- College Placement Test Retake Fee ....................... $10.00 per section
- Credit-by-Examination Fee ..................................... $20.00
- Credits Earned by Examination ............................. $20.00 per cr. hr.
- E-911 Application Fee ........................................... $100.00
- Experiential Credit Processing Fee ....................... $15.00
- Hawk Card Replacement Fee ................................. $20.00
- HCC OneCard Replacement Fee ............................ $23.00
- Health Science Application Fee .............................. $53.00
- Application for Additional Health Science area ........ $10.00
- International Student Application Fee ................... $50.00
- Laboratory Fee ..................................................... $100.00
- Late Registration Fee*** (non-refundable) ............... $25.00
- Law Enforcement Applicant Processing Fee ............ $170.00
- Returned Check Fee ............................................... $25.00
- Service Learning Course Fee ................................. $23.00
- Test Proctoring Fee (non-HCC students) ................. $50.00
- Veterinary Technician Application Fee ................... $30.00

Late Registration Fee

***Students who register for 16-week regular classes on or after the first day of class will be assessed a $25.00 late registration fee. This also applies to students who re-register after being removed from classes for non-payment.

Special Fees

For some courses special fees may be required to cover supplies, materials, equipment, instruction of facilities.

Recreation and Leisure Courses

Fees for all recreation and leisure courses are set to recover 100 percent of the cost of the courses.
Fees may be adjusted when other community agencies contribute resources or when courses require special facilities, equipment and/or personnel.

Notification of Social Security Number (SSN) Collection and Usage

The HCC financial services office uses student social security numbers to report information to the Internal Revenue Service (IRS) via 1098T, the Florida Prepaid Tuition Plan, third parties paying for tuition and fees on behalf of the student, reporting information to collection agencies, and reports as required by the state and federal government.

Online Payments Using Visa or MasterCard

Students may pay fees online. Log onto www.hccfl.edu and click on WebAdvisor.

Payments by Check

Personal checks will be accepted for the payment of tuition and fees. Checks must be payable to Hillsborough Community College and include the maker of the check’s full name, address, home and work phone, maker’s driver’s license number and state, and student ID number.

If a check is returned for any reason by the college’s bank

- the student will be charged a $25.00 fee,
- the student’s file will be placed in a hold status, and
- any returned check(s) will be referred to the State Attorney’s office or the college’s collection agency as appropriate. The student is responsible for any collection fees associated with returned checks.

No additional personal checks will be accepted.

Tuition Installment Plan (TIPS)

To help meet a student’s educational expenses, Hillsborough Community College provides the tuition payment plan, (TIPS). TIPS allows students to pay tuition monthly. The earlier you enroll in the TIPS plan, the more payment options are available. You may enroll in the TIPS plan or review the available payment plans online at www.hccfl.edu/ssem/tips.aspx. If there is a balance as a result of the student cancelling a TIPS contract, the balance will be the student’s responsibility. TIPS is administered for HCC by FACTS/Nelnet Business Solutions., Lincoln, NE.

Payment by Third Party Sponsors

If employers or other agencies are paying for student tuition and fees through direct payment to the college, students should present original letters of authorization signed by third party sponsors to the bursar office. HCC will not accept letters of authorization that are contingent upon students achieving a passing grade, completing courses or letters that state the employees will be reimbursed for their fees. Any fees that remain unpaid by third party sponsors will be the students’ responsibility.

Unpaid Financial Obligations

If students have an outstanding financial obligation to HCC, they may not be permitted to register for classes until the balance is paid in full. In addition, transcripts and grades will be withheld until the obligation is satisfied. Payment may be made online through Hawknet or
at any of the bursar offices until the account is referred to a collection agency.

If the unpaid obligation is referred to a collection agency, the student will be responsible for paying the resulting collection costs. Such outstanding balances owed to HCC may be referred to a collection agency where the student will be responsible for the amounts owed to the college and any collection fees assessed by the collection agency.

If an account has been referred to a collection agency, the student must contact the collection agency to make payment.

**Title IV Federal Repayment Guidelines**

Students receiving Federal Title IV financial aid such as Pell, FSEOG, Direct and Plus loans, must attend classes through at least 60 percent of the term. Failure to do so may require pay back of all or a portion of the Title IV funds received to the federal government and/or HCC. This will result in delinquent student accounts and will be processed accordingly.

**Refund of Fees**

Tuition and fees are refunded to students who drop courses during the registration drop/add periods. The drop/add periods are located on HCC’s website published under “My HCC” and listed in the operational calendar for the current year.

Students enrolled in courses that do not follow a regular term calendar will find this information on their schedules listed on WebAdvisor.

Outstanding financial obligations to HCC are deducted from refunds.

**No refunds will be made to students who:**
- are administratively withdrawn for disciplinary reasons.
- are administratively withdrawn (WN) for non-attendance.
- withdraw from class after the designated drop/add refund deadline.

**Student Refunds through HigherOne**

Hillsborough Community College has partnered with HigherOne for managing refunds from HCC. Each registered student will be mailed a HigherOne card (debit card) to the current mailing address on file at the college.

Students must verify the accuracy of their address either online through WebAdvisor or at the admissions, records and registration window.

Students are responsible for the replacement cost of the card if the re-issuance is due to an incorrect address. **The cost to replace a HigherOne card is $23.00.**

Activate the HigherOne card as soon as you receive it at [www.HCCOneCard.com](http://www.HCCOneCard.com). Although, a refund may not be currently expected, a refund may be issued in the future. During card activation, you will choose how to receive your refund.

If you want faster access to your funds, simply choose to have your refunds deposited directly into your Higher One Account. Activate your HCC Debit Card and make your refund selection online at [www.HCCOneCard.com](http://www.HCCOneCard.com).

**Senior Citizens Waiver**

Florida residents age 60 and over are eligible to enroll in courses at HCC on the first day of class on a space-available basis. There are no registration, application or related fees. If the same course is taken more than twice, the student is responsible for paying an out-of-state fee as part of registration. No academic credit is given for these courses. If academic credit is sought, all applicable fees must be paid.

In order to register as a senior citizen using a fee waiver, an applicant must:
- Complete an HCC application for admission and present this form to the campus admissions office.
- Complete a registration form and present this form to the campus admissions office.
- Provide proof of age.
- Complete a fee waiver form and present it to the campus bursar’s office.

For further information regarding tuition waivers for senior citizens, visit the HCC website at [www.hccfl.edu](http://www.hccfl.edu) and for residency information, log onto [www.flvc.org](http://www.flvc.org).

**Financial Aid**

Financial aid is any scholarship, grant, loan, or employment (or a combination thereof) designed to help students meet their college expenses. The amount and types of financial aid given are based on state, federal and HCC guidelines. To be eligible for financial aid, students must be degree seeking, meet enrollment requirements, submit official high school transcripts showing graduation dates or official GED test scores, and make satisfactory academic progress.

Grants and scholarships are considered gifts and need not be repaid. Low-interest loans are usually repaid over an extended period of time after the student leaves college. Employment refers to an hourly wage paid to the student for work performed.

**Federal Financial Aid Requirements**

To apply for Federal Financial Aid, students must meet the following qualifications:
- Be U.S. citizens or national, or resident of the Marshall Islands, the Federated States of Micronesia, Palau, or be eligible non-citizens.
- Have a valid high school diploma, GED, or associate degree or higher.
- Be accepted for enrollment at HCC as a degree-seeking undergraduate student or a financial aid approved PSAV, or College Credit Certificate program.
- Demonstrate financial need.
- No previous four-year degrees (except for direct federal loans).
- Not have defaulted on any federal educational loan or owe a repayment to any Federal loan or grant program.
- Meet selective service requirements.