Hillsborough Community College
Brandon Campus Advisory Council
Friday, December 7, 2012
Minutes

Present: Lauretta O’Dell (Chair), Beth Smith, Chris Seiler, Misty Vorder Bruegge, Randall Rockefeller, Nicole Bargeron, Joan Rogers, Michelle Thompson, Laura Yeager, Ashley Young, James Traugott, Vanessa Melendez, Denise Samide, Paul A Bishop, Richard Zaborosky, Jose Galvis, Mickey Reigger, Scott Behrens, Sunshine Gibbons, Laurie Macnicol, Joel Rivera-Salvador (note taker)

Call to Order: Lauretta O’Dell called the meeting to order at 10:04 a.m.

Introduction of New Members: Lauretta welcomed and introduced Vanessa Melendez Student in HPPO, and Laura Yeager Full-time Prep Reading instructor to the meeting.

Approval of Agenda and Minutes: Paul Bishop motioned to approve the agenda and the minutes. Motion was seconded by Misty Vorder Bruegge.

New Business:

Relay for Life: Misty Vorder Bruegge spoke about the Relay for life that is scheduled for April 13th, she stated that the committee needs to start preparing for it and elect someone to organize. Misty stated she would have no problem doing it if no one volunteered for the position.

Initiative for retention: Dr. Scott Behrens spoke about the hiring of a new temporary position to address retention, which is working with the admissions side of the house to look at incoming data such as GPA. He also spoke about the Success Center (S.C.) and how they are aligning their initiatives with instructor Syllabi so that the S.C. can put on programs with what is happening in the classroom.

Ad-Hoc Committees:

10,000 Steps: Denise Samide and Nicole Bargeron reported that the program had a good enrollment although the Brandon Campus ended up in 2nd place, the winner this year was Ybor. The issue with the pedometers was brought up by Paul Bishop, Denise stated that she knew about the issues and had forwarded the concerns to Ronkel Williams.

Zumba: Denise Samide mentioned that the class will be continuing in January and will be located in ADMIN 116 at 4:45 on Wednesdays.

General Updates:
Richard Zaborosky reported about the power being down on the December 20th and the parking lots being sealed/resurfaced during the winter break. Continued on to say that the Circuit breaker in BHUM will be installed at a cost of $25,000, BTEC was also being repaired at a cost of $9,000. Both buildings should be operational by the start of the Spring semester. Dr. Behrens asked with the power being shut down would this affect the BSCI and some of the items they have in cold Storage, Zaborosky stated that with the amount of time that power is out the items should be fine.

HPPO announced that the Holiday Program was a success; they raised over 60 gifts that they handed out to children. Bishop also stated that the Angel Tree was up in the Library and anyone who grabs an angel only has until December 12th to bring it back.

IAC will be in BSSB 206 -208 at 1:00 p.m.

There was quorum.

**Hearing of Employees and Students:** Ashley Young and James Traugott, student representatives from the HCC/Brandon Campus Students for the Environment Club, reported on their experiences at the Association for the Advancement of Sustainability in Higher Education (AASHE) conference in Los Angeles. They stated that the Brandon Campus is more energy efficient than South Shore, they explained that Richard Zaborosky already performs much of what is outlined in Sustainability, Tracking Assessment, and Rating System (STARS) program. Zaborosky attributed the energy savings to installed sensors over the past year, sub meters installed on breakers monitoring energy consumption, water meters in the Chiller plant.

Ashley Young mentioned that Students for the Environment would be working on cleaning up the ponds on Campus in January and February. She also mentioned that April was Earth Month with Earth day being on April 22.

The issue with non-working emergency phones in Parking lots was mentioned as being Public Safety’s charge and the contact person that should be notified about non-operation phones is Victor Clime.

Zaborosky also mentioned the new front gate would not be opened for the Spring Semester. The county is responsible for the install of installing a turning lane/traffic light; HCC is just waiting on the county.

Next Brandon CAC meeting will be Friday, February 1 at 10:00, with the IAC meeting being held at Dale Mabry at 1:00 p.m., room: TBA.

**Adjournment:** The Meeting was adjourned at 10:40 a.m.