Present: Alessandro Anzalone, Nichole Bargeron, Paul Bishop, Elsie Borgen (note taker), Valerie Ellis, Jose J. Galvis, Debarati Ghosh, Sunshine Gibbons, Vanessa Melendez, Mason Nottingham, Lauretta O’Dell, Mickey Reigger, Joan Rogers, Denise Samide, Christine Seiler, Carlos Soto, Michelle Thompson, Misty Vorder Brugge.

Call to Order: Lauretta O’Dell called the meeting to order at 10:01 a.m.

Introduction of New Members: Lauretta welcomed and introduced Elsie Borgen Sr. Staff Assistant for HCC @ The Regent.

Approval of Agenda and Minutes: Nichole Bargeron was not mentioned in the Wellness Committee update in the December meeting minutes, so that correction was made; and we established Quorums. She motioned to approve the agenda and the minutes with corrections. Motion was seconded by Misty Vorder Bruegge.

New Business:

Florida Science Olympiad: Lauretta O’Dell stated the competition will be held Saturday, February 23, 2013. Many middle school and high school teams are participating/competing in several categories (Experimental Design, Anatomy & Physiology, and Forensics).

   - Volunteers are needed in the following areas: Assistant to run science events, help participants find their rooms, and work with a team on the day of the event (equipment set up for labs). HCC Faculty is encouraged to give extra credits to those students who volunteer. Volunteers can sign-up at the following website: https://www.surveymonkey.com/s/OlympiadVolunteer.

Hacker Competition: Dr. Carlos Soto spoke briefly about a county commissioner that approached him in reference to a computer technology competition. Participants will be competing for a variety of products. It is mainly geared towards high school students and the general community. He is also hoping for faculty to form a team of hackers. The competition is not linked to our server system. The office of Information Technology will be involved. Arrangements are in progress. Once everything is organized, times, dates and locations will be provided.

No report from Dr. Ken Atwater.

Ad-Hoc Committees:

a. Wellness Committee
**Zumba**: Nichole Bargeron mentioned the class will continue through February and it will be located in BADM 116-117. Class is scheduled for Wednesdays from 4:45 p.m. to 5:45 p.m. Description of the class is a fun dance class (high impact).

**Weight Watchers**: Nichole Bargeron stated the informational meeting had a low attendance. Flyers and posters were posted to promote attendance. Students will be allowed to participate. The cost for the twelve week program is $156.00. The next meeting will be Thursday February 7, 2013 at 1:00 p.m. in BSCI 202 (meetings last an hour). If you are interested or want more information, please contact Nichole Bargeron (813-253-7914) or Denise Samide (813-253-7963).

**Exercise Related**: Nichole Bergeron mentioned new ideas are being developed and Dr. Soto needs to approve them. Once he approves, more announcements will be available.

**Film Club**: Nichole Bergeron mentioned the club was placed on hold for re-structuring and regrouping. The club is inactive until further notice.

**Breathe Free HCC**: The policy took effect January 1, 2013. Denise Samide stated there were reports of ladies smoking in the ladies bathroom. Dr. Soto noticed a student smoking and handed him a card to remind him of the policy. He also recommends that everyone carry around a couple of the business cards reminding everyone that we are a tobacco-free college. The policy includes no smoking in cars because it is still HCC property. Contact campus security if you observe students smoking in the parking lot or near the canal. Dr. Soto anticipated a lot more pushback but surprisingly everyone is mindful. The focus on policy awareness and resources for faculty, staff, and students has paid off.

**General Updates**:

**HPPO and AMSA**: Vanessa Melendez informed us that starting today HPPO will be involved in having community service hours for students at the Brandon Head Start facility. Students from the Brandon campus will have the opportunity to volunteer with the children. They will be able to participate in reading and crafts. AMSA will also have another community service event on Friday February 22, 2013. This year nine students will attend the AMSA annual convention in Washington D.C. on March 14-17, 2013.

**USF Engineering Expo**: Alessandro Anzalone informed us of a great opportunity for anyone who is interested in engineering. It is free and opened to all ages. The event will be on Friday and Saturday February 22-23, 2013 from 9:00 a.m. to 4:00 p.m. It will be interactive, educational, and plenty of hands on exhibits. He highly recommends you attend one or both of these days.

**Nature Trail Project**: Dr. Carlos Soto inquired about the nature trail project. Lauretta O’Dell informed us they would like to establish a nature trail with a clear path and some labels that identify the native plants. She mentioned the trail has plenty of debris and the area needs to be cleaned up. Once the area is cleaned up, it would be a pleasant place for anyone to enjoy. Dr. Soto would like a representative to attend the next meeting. He also mentioned that the low impact project is part of the institutional
culture of sustainability. It offers possibilities for classes to get together and learn about the area from a naturalist perspective. The nature trail is located at the north end of campus.

**Water Coolers:** Dr. Soto mentioned he has been working with Ashley Young toward providing water coolers for the Brandon campus. Vendors were contacted and they want to distribute four coolers throughout the campus. Dr. Soto prefers eight. The coolers are not overly expensive but the filters do have to be replaced periodically and could become pricey. Barbara Larson from the district office would like to call a meeting with other campus representatives before any commitments or purchases are made. A bigger order should lower the cost. The locations for the coolers will be distributed throughout the campus and each building will have one. 50% to 60% of the water fountains will have a cooler. Dr. Soto’s long term goal is to eliminate plastic bottles. The project is moving forward but he is not sure if it will be done by the end of the spring semester. Dr. Soto is very appreciative to the Student Government students.

Institutional Advisory Council (IAC) meeting will take place on Friday, February 1st at 1:00 PM Dale Mabry Campus, DSTU, Rooms 108, 110, 112.

Quorum: Yes.

**Hearing of Employees and Students:** Debarati Ghosh informed us that the biotechnology students were approved for a site tour at a company called Morphogenesis Inc. They are a veterinary vaccination company. Students from any class are welcomed to visit. The site tour will take place on Friday March 8, 2013. They are located in Dale Mabry.

Misty Vorder Bruegge announced there might be a new course coming to the Brandon campus called MAC 1106. Only two campuses will be offering the new course. The course is designed to tie together college algebra and pre-calculus (two very close related courses) for calculus bound students. This course is designed to save students time. If it is approved and is added to the schedule at the Brandon campus, Misty will be teaching it and promoting it.

Next Brandon CAC meeting will be on Friday, March 1, 2013 at 10:00 a.m. in BADM 113. The IAC meeting being held at Davis Island at 1:00 p.m. on the same day, room: TBA.

**Adjournment:** The Meeting was adjourned at 10:40 a.m. by Lauretta O’Dell.