SouthShore Campus Advisory Council

Meeting Minutes

April 26, 2013

Call to Order: The meeting was called to order at 9:03.

Cert of Quorum: Natalie Bisciglia, Janet Willman, Todd Huffman, David Worley, June Fishbourne, Moheb Ishak, Shannon Galey, Peggy Gleason, Bobbie Carroll, Myra Williams, Wanda Ocasio, Anthony Sardone, Diane Grey, Kristine Pieper, Shawn McKinney, Thea Nicolaides, Karen Boosinger, Rich Cervetti, Tollie Banker, Mustapha Lahrach, Diego Grilli, Rick Chorzelewski,

Secretary: Janet Willman

Absent: Wendy Pagoda

Approval of Agenda: David Worley made a motion to approve the agenda. June Fishbourne seconded the motion.

Approval of Minutes: Peggy Gleason made a motion to approve the minutes. June Fishbourne seconded the motion.

Chair’s Report: Rob Wolfe reported that the budget was being worked on. Enrollment was down 3%.

Tourism is up in Florida which helps our building fund.

There was a presentation by the Workforce Solutions provider. New programs are being sought for employees/employers.

There are over 100 webinars available to faculty.

Administrator’s Reports: Craig Hardesty:

Three people are leaving our campus. Norm Holland is moving to Brandon campus, Myra Williams is moving to Ybor campus, and Allison Cannon is moving to Maryland.

Math/Science tutoring by ASC will be moving downstairs this summer, and the writing center will remain upstairs.

Some faculty offices will be moving this summer.

Biology search has concluded. The top five names were submitted to Dr. Witt.

Prep classes are in limbo. Waiting on state guidelines.
Building architects narrowed down to three choices.

SouthShore academic model will be implemented to help retain students and promote success. It will include an early alert system to call students who drop classes.

There will be two program managers through the summer. Janet Willman – May/June and Mustapha Lahrach – July/August

Summer enrollment is up, and fall enrollment is down.

Kathy Jacobs has parking passes for graduation.

**Peggy Gleason: student excellence awards were a success. They will be April 11th in 2014.**

**Announcements:** If you are teaching summer A, Blackboard will be down May 9-12.

A drawing class has been added to the fall schedule. It will be taught at the Firehouse Cultural Center. The class can have 18 students on Fridays 10-1:50. There are no prerequisites for this class. It is a four credit, 16 week class.

**Ad Hoc Committees:** none

**Old Business:** All cleared

**New Business:** Smartboard can be used to record lectures for Blackboard. There will be one in Larry’s classroom.

There will be a 5k race in October at SouthShore.

Pay to print goes live during the summer.

**New CAC members/officers:**

Shawn McKinney – faculty

Tollie Banker – faculty

Kristin Pieper – staff

Wanda Ocasio – staff

Administrator position is open

Chair nomination: Peggy Gleason

Co-chair nomination: Anthony Sardone
Secretary: Tollie Banker

Open Hearing: we need a protocol for meeting with students- second witness should be present

Adjournment: The meeting was adjourned at 10:30 by June Fishbourne and seconded by David Worley.