Library Cluster Meeting  
December 3, 2013

Members attending: Wendy Foley (Chair), Jeremy Bullian, Jeneice Sorrentino, Alicia Ellison, Vic Harke, Jacquelyn Cress, Kristin Heathcock

Guests attending: Karen Griffin

1. Administrative Report (Karen Griffin):
   - Strategic Plan Update - Karen updated and submitted the plan with the recommendations from the library cluster. Prior to submitting it, she sent the library cluster recommended changes to our deans and received feedback.
   - A potential QEP topic could be information literacy.
   - Karen encouraged the librarians to talk with their deans about the libraries and the ratio of librarians to students in the latest NCES statistics.
   - Pay for print issues were discussed, including the need for temporary workers to help manage the traffic when the system goes “live” and students have to activate and manage funds on their accounts.
   - The day-long summit went well. It was interesting and pleasant to hear so many positive things.
   - The book budget distribution was discussed and decided to maintain the current distribution format.
   - Kristin presented her dissertation research about embedded librarians in online English courses at the LRSC meeting. The presentation was well received and the committee has decided to add presentations of a similar sort to their regular meetings.

2. Library Orientations (Wendy Foley):
   - Discussed the idea of having an online library orientation module or modules. The librarians provide very customized instruction sessions for each section of the courses worked with - so a one-size-fits-all approach will not meet the needs of all classes. However, having a locally-produced and branded HCC library tutorial could help meet the needs of the many F2F classes that we don’t see in the libraries - plus serve distance learning students. Wendy, Jeremy, and Kristin are going to explore what other colleges have done.

3. Web Stats (Kristin Heathcock):
   - The monthly web page statistics were discussed. Plant City’s page stats have continued to drop. Discussion about the reasons for this included the multiple browsers on student computers in the library, only the homepage on Internet Explorer is set to the library’s page. Firefox has no default homepage set by IT. Karen will follow up with Andrea.

4. ADA Update (Jeremy Bullian):
   - Jeremy is chairing an ADA subcommittee of the FITC. He is working with the DM disabilities coordinator to establish what accommodations the libraries should have to be in ADA compliance.

5. Electronic Resources Committee (Jeremy Bullian):
• Jeremy has been working with Melissa Zucal to get a Blackboard building block to authenticate students in the databases if they have successfully logged in to Blackboard. This has some quirks - Jeremy is going to continue to work on this and will keep the librarians updated on the progress.

6. Roundtable:
Cluster members and Karen Griffin expressed their appreciation and best wishes to Jeneice Sorrentino as she retires from HCC.