SouthShore Campus Advisory Council  
Meeting Minutes  
November 1, 2013

Call to Order: The meeting was called to order at 9:01AM.


Secretary: Tollie Banker

Absent: Todd Huffman, Wanda Ocasio, Wendy Pogoda

Guests: Jeff Copeland, Ron Silver

Approval of Agenda: David Worley made a motion to approve the agenda. Moheb Ishak seconded the motion.

Approval of Minutes: Karen Boosinger made a motion to approve the minutes. Anthony Sardone seconded the motion.

Chair’s Report: (Peggy Gleason) Quorum made at IAC. Marty Clay assigned as the new cabinet member representative. Shawn Robinson, President of Ybor, talked about supervisors creating unit plans. Dr. Terry introduced as the new Dean of Student Services at Ybor. Ybor is holding a customer service seminar for its faculty and staff. Presentation made on P4P by Linda Edwards. Since that time P4P has been delayed until Spring 2014 and might undergo further changes. IAC had a discussion on the protocol on active shooters.

Administrator’s Reports:

Yaima Serrano, Dean of Student Services

Student Services has hired one part time assistant but they are still looking for another part time hire. The search for this position will close in November. Advisors are being trained on Senate Bill 1720. They are being instructed to highly recommend that students take the PERT test and they are encouraging them to still take developmental classes.

Dr. Craig Hardesty, Dean of Academic Affairs- Absent

Dr. Allen Witt, President of SouthShore Campus - Absent

Standing Committee: - None at this time.
Ad Hoc Committees:

By-law Committee- (Tollie Banker) The committee currently has six members. The first meeting will be November 12th. At this meeting the committee will elect a chair.

Old Business:

Tampa Bay Heart Walk (June Fishbourne/ Sara Crooke) is tomorrow. It starts at 9AM. Please come out and attend.

Ruskin Head Start Toy Drive (June Fishbourne) Things are on track to get the handprints from Head Start by November 11th. Once the handprints arrive there will be an email sent out to everyone. Please come by and choose as many hands as you wish. If you do not want to shop contact June Fishbourne. Please be sure not to wrap your presents. The Head Start families also really enjoy coupons for free items such as coffee. If you know of a business that might provide these coupons please notify June. She is very excited about SGA’s support of this event.

Active Shooter- Update report from Jeff Copeland the Director of Risk/ Emergency Management & Campus Services and Ron Silver the trainer

Jeff Copeland- The College has put an emphasis on prevention and awareness. To this end they have brought in trainers to help staff and faculty become more aware of potential dangers. Specifically, steps taken at SouthShore include having a sheriff at peak times. Short-term solutions college wide include an intruder lock program which will allow individuals to lock doors from the inside using an interior key. Also in the future, the college is planning a major card access project that would allow people to access locked buildings using their cards, and also will allow for the buildings to be locked down electronically in case of emergency.

Ron Silver – Made a presentation on personal safety. Instructed individuals that if you see something out of place or suspicious you should say something to campus security and emphasized to take in to account your own personal safety measures. He said that college campuses are safe with the biggest problem being property crime. He said it is very important that you know where the exits are. If there is a bomb threat be sure to take your personal items with you. There are emergency call boxes on all of the campuses. If you have problems call HCC Public Safety. If you have an issue in your classroom simply knock the phone off the hook. You should call 911 and then call HCC Public Safety. Hawk Alert will notify you of events going on campus. You should carry your HawkCard. Pay attention to your surroundings.

A multidiscipline Threat Assessment team is currently being formed. The team will be using a program called Simplicity, which will allow all staff and faculty to enter any suspicious incidences whether they are violent or not into a college wide database. Simplicity will keep a record and allow advisors to see trends that might indicate potential problems with individual students. The team’s goal
is to intervene before a student’s condition escalates. Should be in place by Spring 2014. This team is not a response team.

In an active shooter situation your first option should be to run in the opposite direction of the shooter. If you cannot run then you should hide. Make sure to silence your phone, barricade the doors and pull down the blinds. As a last resort you can decide to fight but that is your choice and only you can decide if you can make a difference. There is a FEMA course outlining what you should do in an active shooter situation. Also there is a video called Flashpoint that explains how people might act before they become a potential threat.

New Business:

Report from Sara Crooke presented by Peggy Gleason. SGA is hosting a Casino Night to raise awareness of the wage gap. It will be hosted on November 5th. If you are interested in volunteering please contact Peggy Gleason or Sara Crooke. Also SGA is running a leadership-training event on November 22nd. If you are interested in giving a presentation please contact Sara Crooke.

SGA is hosting a food drive from November 18th through the 21st for Backpacks on a Mission. There is a specific list of items that the program wants. This list was provided at the November IAC meeting.

Dr. Witt would like to create a continuing cultural diversity series, which would involve faculty, staff and students. If you are interested in participating please see Peggy Gleason, Anthony Sardone or Mustapha Lahrach.

PTK representatives proposed the support of a change to the national PTK bylaws regarding students who have been put on probation. Currently students who have been on probation cannot become members until three years after their probation ends. The SouthShore PTK would like to amend the law to get rid of the three year post probation period and asked for faculty recommendations. Faculty agreed that the bylaws should be amended.

PTK has concerns about the toilet paper. The official reason for the poor quality is that the toilet paper being used is made out of recycled material.

Open Hearing:

Adjournment: The meeting was adjourned at 10:27 by Peggy Gleason and seconded by David Worley.