Hillsborough Community College
Davis Islands Advisory Council
September 20, 2008
Room 113

Special Meeting Minutes

Attendance: Alfreda Bashir, Ryan Buckthorpe, Eileen Menendez, Michele Menendez, Teshia Minifield, Laura Moses, Carol Southard, Nancy Ferrara (notetaker)

Call to Order: Eileen Menendez called the meeting to order at 10:10 a.m. and affirmed a quorum was established.

Old Business:

Recycling at District: This will be a college-wide project.

Boardwalk Area between GK Building and TCTC – choose pavers: The committee has chosen the pavers for the Boardwalk from the paver book that Jim Connolly left with Eileen. Eileen will give that selection to Jim.

Designated Smoking Areas Recommendation: Survey at District: Steve Shields has the data and will give us an update in the near future.

Coupon Box: Eileen asked for volunteers to help make labels and cut out coupons for the coupon boxes. Teisha has agreed to help with these.

Selection of New Chair/Co-Chair & Membership: Laura Moses has agreed to fill the Chair position and Ryan Buckthorpe has agreed to the co-chair position. It was voted on and unanimously passed by the committee.

A question arose about part timers and if they are allowed to become members. Eileen will look at the bylaws and determine if changes are needed.

This group is still without an ex-officio member since John Huerta left. Eileen will follow up on this.

New Business:

Help with United Way event: Laura Moses has asked for volunteers to help Ginger Clark with the United Way kick off meeting.

Institutional Advisory Council (IAC): The next meeting will be October 3, 2008 at DAO. Eileen will introduce Laura Moses and Ryan Buckthorpe as our new Chair and Co-chair.

Davis Islands Council Meeting: The next meeting will be October 10, 2008. We will schedule a cabinet member to be present at that meeting. Upon
gathering input from the cabinet member, we will determine a date for our quarterly building meeting.

**Adjournment:** A motion was made by Alfreda Bashir to adjourn the meeting at 10:00 a.m; Motion seconded by Michele Menendez.