Hillsborough Community College

Davis Islands Advisory Council
October 16, 2008
Room 113

**Attendance:** Alfreda Bashir, Ryan Buckthorpe, Eileen Menendez, Teshia Minnifield, Laura Moses, Carol Southard, Millie Velez, Nancy Ferrara (note taker)

**Call to Order:** Laura Moses called the meeting to order at 10:05 a.m. and affirmed a quorum was established.

**Approval of Agenda:** The following correction was noted to the October 16, 2008 agenda: The next Davis Island meeting is Wednesday, November 13, 2008. Millie Velez motioned to approve the agenda with the noted correction; motion seconded by Eileen Menendez.

**Approval of Minutes:** A motion was made by Teshia Minnifield and seconded by Alfreda Bashir to approve the September 20, 2008 minutes.

**Chair Report:** There will be a table at All College Day. Laura will be manning the table and handing out information. She hasn’t confirmed the location of the table yet.

**Old Business:**

**Recycling at District:** This project has been completed. There are now four recycle bins for cans and plastic.

**Boardwalk Area In Progress:** Jim Connolly discussed the Boardwalk project. The pavers are being installed. After that project is finished, we need to pick some planters for that area. Laura Moses distributed copies of different planters and benches, along with their website, and asked everyone to look them over and get back to her.

**4-way Stop Signs at Corner:** This is still pending. The City of Tampa is looking at reversing the Stop Sign.

**New Email Account for DIAC:** Eileen Menendez provided an update. The email is set up. However, we can receive information but cannot email from that account. Eileen will get with Alice Scott.

**Artwork for Room 113:** There may be some legal ramifications on this. Dr. Stephenson suggested we talk with Martha Kay Koehler to clarify.

**Plaque for Tree:** Sarah Morgan has the plaque.

**College wide systems to advertise the selling of goods and services-Point of Contact:** It was suggested that a couple of contacts could be Chad Hyatt and
Bala. This may be something we can do on Campus Cruiser as opposed to the internet. Laura will follow up with them to find out the best course of action. Depending on which is the best option, we can invite one of them to our DIAC meeting to discuss further. Someone will have to be in control of the information that is posted and deleted.

**New Business:**

**Hope, Joy, Faith, Love Metropolitan Ministries:** This is a can drive that Metropolitan Ministries puts on every year to help the needy. Ryan Buckthorpe was involved with this last year. Laura asked the committee if this is something we would be interested in organizing. Metropolitan Ministries stated they would bring the bins here on November 10 and pick them up on November 17.

Laura also asked the committee if anyone would be interested in volunteering about two hours of their time to hand out the cans at Metropolitan Ministries. Of course you would need approval from your supervisor.

**Continuing the 4-day work week:** This was in the suggestion box. This would be up to your supervisor.

**Comment Regarding Employee Awards:** Received negative comments about the presentation of the employee awards. It was felt that it was very rushed and needs to be addressed. Laura will take these comments to the committee that was in charge of this.

**Tile on First Floor:** A comment was made that the tile on the first floor was very unattractive and could it be replaced. Jim Connolly stated that there are no plans to replace it at this time. He stated the tiles have been cleaned and some tiles were just replaced.

**Air Conditioning Situation:** Laura received an email about the temperature in this building being either too hot or too cold. Laura gave the email to Jim Connolly to look into.

**Tops Award:** It’s time to award another recipient for the TOPS award. Laura will email a reminder to the DAO staff. If anyone has any nominations, please complete the paperwork and submit to the committee.

**New Ex-officio member:** We need to replace John Huerta who served as our ex-officio member. Some suggestions included Rob Wolf or Ken Ray. Laura will follow up with them.

**Election of new member** – Jim Connolly has agreed to serve on the committee. It was unanimously passed.

**Institutional Advisory Committee** - The next IAC meeting is Friday, November 7, 2008.
Restructuring of the DIAC Committee – The President has stated she would like us to select members by division, as opposed by floors, which we are doing now. We will need to change the Bylaws.

Davis Island Advisory Committee - The next DIAC meeting is Thursday, November 13, 2008.

Adjournment: A motion was made by Eileen Menendez to adjourn the meeting at 11:10 a.m; Motion seconded by Carol Southard.