Attending: Wendy Foley– Chair, Alicia Ellison Vice– Chair, Jeremy Bullian, Tollie Banker, Jacquelyn Cress, Kristin Heathcock, and Vic Harke

Absent: Karen Griffin, Andrea Dufault

Guests: Jackie del Val

Meeting Called to order at 1:35PM.

**DLTS Update** (Jackie del Val) – Jackie provided an updated budget report. Everyone looks very good for the end of the semester and no one needs to do any additional ordering at this point. Jackie is working on ensuring that students are receiving overdue notices. There have been some problems since the adoption of the new Hawk360 email service.

**Next and Last Meeting (April 25)** - Meeting moved to 1:30PM on April 11th due to schedule conflicts.

**Operations Manual Update** (Tollie Banker) – The committee met today and is going to meet again on April 11th. After a cursory review the committee has decided that some portions of the manual need to be revised and some need to be rewritten. We hope to complete this project by December 2014.

**Patron Driven Acquisitions (PDA) of e-books** (Jeremy Bullian) – Kristin made a motion to explore vendor options and plans that are available with intention of providing Patron Drive Acquisitions for Fall 2014.
Alicia seconded the motion. Cluster intends to use $5000 of the top of the total book budget to fund this test program. The Cluster unanimously voted to move forward with the pilot.

Cluster asked Jackie to explore best options for patron driven acquisitions.

**New Items**

FLVC Contact for Local Interface Issues (Primo/Mango) – Cluster will discuss the issue further and will make a joint recommendation.

**Round Table**

Wendy Foley: was awarded a FSPD grant from Brandon to attend the 16th Annual Distance Learning Conference in Denver, April 22-25. Brandon has just completed expending its grant funding from the campus SGA. The funding is for the purchase of popular paperbacks, DVDs, CDs and best selling books. The Brandon SGA has awarded the campus library funding for this purpose since 2002 since the collections budget focuses on academic resources.

Kristin Heathcock: Kristin and Richard Senker presented “Assessing and Supporting ICT Literacy Skills in Blended and Online Courses at a Community College” at the UCF Information Fluency Conference, in Orlando, on February 27, 2014. The feedback from attendees was very positive. The Plant City SGA awarded the library $1000 to purchase popular DVDs for the collection. Kristin is working with a subcommittee of the SGA to select these items.
Alicia Ellison: Alicia has been chairing the committee to screen applicants to the 2nd librarian position at YB. Many thanks to Kristin and Wendy for their service on this committee. Interviews of 7 candidates will take place on Friday, April 4.

Jeremy hasn’t been getting much sleep lately but Jeraldine “Birdie” is doing great. He has been exploring ways to promote and expand a nascent makerspace and multimedia studio. He is not sure if the two will be one and the same or separate but the hope is to get students and faculty in the library and making things.

Meeting Adjourned at 4:00 PM.