Present: Beth Smith (chair), Randall Rockefeller (vice-chair), Lauretta O’Dell, Chris Seiler, Nicole Bargeron, Brandy Espinosa, Mason Nottingham, Jamie Stubkjaer, Hyomin Kim, Sabrina Peacock, Paul Bishop, Joan Rogers, Michelle Thompson, Sunshine Gibbons, Joe Bentrovato, Daniel Berkowitz, Lisa-Marie Wooten, Jordan Duncan, Scott Behrens, Maria Muniz (note-taker)

Call to Order: Beth Smith called the meeting to order at 10:00 a.m.

Introduction of New Council Members and Guests: New members and guests took a few moments to introduce themselves.

Approval of Agenda and Minutes: Lauretta O’Dell noted that on the minutes she was incorrectly listed as the chairperson. Also, the last name of attendee Chris Hazz was misspelled. Corrections will be made to reflect Beth Smith as the chairperson, and Hazz to be spelled Hazzi. Nicole Bargeron motioned to approve the minutes as corrected; motion seconded by Paul Bishop.

New Business:

a. Selection of Delegates to the Institutional Advisory Council (IAC) for 2013-2014
   This item was tabled for the November meeting.

b. IAC Meeting for November
   The Brandon Campus will be hosting the November IAC meeting. Sodexo will be catering the food, consisting of mini Cuban and turkey sandwiches, iced tea, salad and cookies. Beth pointed out the importance of having a good campus representation at this meeting. Supplemental desserts or dishes are also welcome to complement the menu.

c. Parking Gate Issues
   The parking gate adjacent to the BSSB building is sometimes in the upright position and, indiscriminately comes down hitting vehicles attempting to enter or exit the parking lot. Joe Bentrovato has already contacted Jeff Copeland, District Director of Risk Management, and will follow up with him until the gate is fixed.

d. Distinguishing “different” from Potentially Dangerous Students
   Faculty discussed concerns about a student that has been displaying odd behavior in the classroom, not knowing if his behavior is caused by a disability. They are worried that this student may become dangerous and want to know what to do if he becomes violent. Dean Bentrovato expressed that there are many reasons why a student may act out in class, so it is important to deal with this issue sensitively. Nevertheless, he stressed the importance of faculty reporting such cases immediately to their dean or to his office. Bentrovato pointed out that reporting helps to have centralized record keeping, enabling to cross-communicate swiftly and collaboratively with campus deans, other faculty, counselors, security, and learning disabilities staff to develop a plan of action to address the situation from the appropriate perspective. If the disruptive behavior is a result of a disability, learning
disabilities specialists can intervene and help the student with coping strategies. However, if the student becomes violent, Security should be contacted immediately. We also have the services of a sheriff deputy on campus that will respond quickly should a student engage in violent behavior.

e. Dr. Behrens – Bill 1720
Dr. Behrens spoke about the implementation of SB 1720. Under SB 1720, Florida College System institutions may no longer require students to take developmental courses, even if placement testing shows that they need the help. Instead, colleges may only advise students that they may benefit from developmental courses. Furthermore, the bill specifies that two groups of students must be exempt to take the common placement test or to enroll in developmental education:

- Students who entered 9th grade in a Florida public school in 2003-2004 or thereafter and who earned a standard Florida high school diploma; or
- Students who are serving as active duty members of the United States Armed Services.

If those students do opt to take a placement test and show a need for remediation, the college can’t require that remediation. Instead, the College may encourage and advise enrollment in supplemental instruction, tutoring or any other available venues provided by the College. In other words, those students will have to seek some of that help out on their own instead of it being required. If such students decide not to take the placement test after being advised to do so, they will be required to sign a form indicating that they were offered that option but declined. Joe mentioned that district wide advisors are meeting to formulate strategies to help students make informed choices. Dr. Behrens encouraged similar conversations in faculty cluster meetings to find alternatives to deal with the challenges presented by this bill.

Ad-Hoc Committee Updates

a. Wellness Committee
   - Walking Works Program – Nicole encouraged everyone to continue recording their steps. She is trying to get an update on the standing of each campus.
   - Health and Wellness Fair – This year’s fair had less participation. It provided digital mammograms and the usual bio screening. There will be increased advertisement next time.
   - Diabetes Walk – The Diabetes Walk will take place November 9. We are still looking for walkers that may want to walk either 1 or 3 miles.
   - Heart Walk – Beth reported that the Heart Walk will take place November 2 at 9:00 at the Raymond J. Stadium. We are still looking for walkers, and students are welcome. Subway will be giving away free sandwiches.

b. HCC Fitness Organization – Sunshine Gibbons reported that she is recovering from a strain and for this reason she had to cancel all activities. She has another 3 weeks to recover.

General Announcements

a. Kids Helping Kids Fashion Show - This fundraiser sponsored by ECHO presents kids modeling outfits provided by Kohl’s. Money raised will be used to provide clothes and food for children throughout the county. The event will take place at the Brandon Campus Auditorium, October 5th from 1:00 to 3:00 p.m.
IAC Meeting Today - is at 1:00 p.m. at Ybor, Room YPST 314. Quorum confirmed.

Hearing of Employee and Students

- Hyomin Kim reported that the Health Pre-Professional Organization (HPPO) had a pizza sale with profits of $100. The American Medical Student Association (AMSA) will have a community service day next Friday and another fundraiser this month. AMSA is holding today the HCC AMSA Premedical Chapter Third Annual Symposium at the Brandon Campus Auditorium from 9:30 a.m. to 1:00 p.m. HPPO is having the Pharmacy School Forum - Saturday, October 19 from 9:00 a.m. to 4:30 p.m. More information about these events can be accessed on the HPPO website www.hcchppo.com.

- It was reported that a handicapped student in a wheelchair could not enter the Science building because, evidently, the building is not equipped with an automatic door entry device. The student had been waiting for quite some time until someone arrived and opened the door for her. Dean Bentrovato stated that to his knowledge all doors and entryways to buildings and classrooms are ADA compliant. However, he can check with Dr. Soto to see what can be done about that particular door.

- Some students have complained that since the implementation of the parking card, they can no longer park in the faculty/staff parking lots. Nicole added that we are in compliance with the number of parking spaces designated for handicapped students. Therefore, students are not allowed to park in faculty lots.

Next CAC/IAC meetings:

Brandon CAC – Friday, November 1, 2013, 10:00 a.m. – BADM 112
IAC – Friday, November 1, 2013, 1:00 p.m. – BSSB 206/208

Adjournment: Beth Smith adjourned the meeting at 11:10 a.m.