Inter-Agency Basic Prescribed Fire Training and Certified Burner’s Correspondence Course

ANNUAL MEETING AGENDA

DATE:       Wednesday June 1, 2005
TIME:       8:30 am to 12:00 pm
LOCATION:   HCC Plant City Campus
            Room 130, PEPC Building

1. Registration
2. Welcome and Introductions
   a. Course Logistics
   b. Curriculum
      i. Student Evaluations/Concerns
      ii. Pre-class Problem
      iii. Course Manual
      iv. Power Point Presentation
      v. Classroom Prescribed Burn
   c. Catering/Facilities
   d. Course Materials
4. Discussion
   a. Schedule of dates and locations of upcoming classes
   b. Safety equipment concerns for each class
   c. Revision of and Printing Deadline for Manual
   d. Refund Policies/Deadlines
   e. New Pre-Work Problem for Students
   f. Fire Patches for Students
5. Other
6. Adjournment
Inter-Agency Basic Prescribed Fire Training and
Certified Burner’s Correspondence Course
ANNUAL MEETING AGENDA

DATE: Thursday July 20, 2006
TIME: 8:30 am to 12:00 pm
LOCATION: HCC Plant City Campus
Room 130, PEPC Building

1. Registration
2. Welcome and Introductions
   a. Course Logistics
   b. Curriculum
      i. Student Evaluations/Concerns
      ii. Pre-class Problem
      iii. Course Manual
      iv. Power Point Presentation
      v. Classroom Prescribed Burn
   c. Catering/Facilities
   d. Course Materials
4. Discussion
   a. Schedule of dates and locations of upcoming classes
   b. Addition of a location in Tallahassee area
   c. How to compile and mail materials
   d. Refund Policies
   e. Catering costs
   f. Fee adjustments
5. Other
6. Adjournment