



Hillsborough Community College  
Dale Mabry Campus  
Health Sciences Admissions

**Deadline Dates**  
Fall term – August start

MRI - April 15  
MLS - May 15  
CT – June 15 (first come, first serve)

## ADVANCED TECHNICAL CERTIFICATE PROGRAM APPLICATION FOR ADMISSION

Thank you for your interest in HCC's limited access Health Sciences Programs. A complete application packet must be submitted in order to be considered for admission. **Health Sciences Programs applicants are required to complete and/or submit ALL prerequisite coursework and ALL admission requirements listed below by the program deadline. Applications missing an admission requirement by the program deadline date will be incomplete and not considered for admission.**

Read very carefully and use the checklist below to verify that you have completed all the program admission requirements before submitting your application packet to Health Sciences Admissions.

### College admission application:

- **New students** must complete an online HCC admissions application.
- **Current HCC students** do not need to reapply.
- **Former HCC students** who have not attended HCC within the last academic year (three terms or more), as well as recent graduates, **must** complete a new application. If you are not sure if you should complete a new HCC admission application visit the Admissions, Records and Registration Office.
- **International students** – Access [www.hccfl.edu](http://www.hccfl.edu). Search in [HCC Homepage search bar: **Future Students** and **International students**].

Advanced Technical Certificate Programs application: In addition to the general admissions HCC online application, applicants to the Medical Laboratory Science, MRI and Computed Tomography Programs must complete an Advanced Technical Certificate Program application.

Health Sciences application fee: A \$53 application/processing fee is required.

- Online payment: [HCC Homepage search box: **Pay for college**] or access <https://www.hccfl.edu/paying-for-college.aspx>. No convenience fee applies.
- **The payment receipt MUST be included with the application or sent to Health Sciences Admissions when the application fee is paid online or at the bursar.**
- Payments with money order are payable to Hillsborough Community College (HCC). Include payment with the application.
- *No check payments* accepted with application packet sent by mail, drop off in the Health Sciences Admissions Drop-Box, or at the Bursar.
- Cash, credit/debit card fee payments at the Bursar's Office. Include a copy of the application fee payment receipt.
- **The application fee is non-refundable.**

Transcripts: Applicants **MUST** submit official transcripts from **ALL** post-secondary institutions attended. Applicants are responsible for verifying that all official and updated transcripts have been received by HCC prior to the established program deadline date.

- High school transcripts or GED scores.
  - Applicants with a prior college degree (associate, bachelors or masters, etc.) are not required to submit official high school transcript. Official transcript showing degree must be received prior to the program deadline date in order to waive high school transcript requirement.
  - *If accepted and you will use financial aid for the program, Financial Aid may require the official high school to be received by HCC.*
- **ALL** post-secondary education transcripts are required (college, university, technical colleges, centers or institutes, non-regionally accredited institutions, etc.).
  - Post-secondary transcript showing college degree must be received by program deadline in order to waived high school transcript requirement.
- **AP, CLEP and/or IB scores** showing successful completion of prerequisite course(s) must be sent from the official testing source.
  - *Scores/grades listed on transcripts from other academic institutions are not considered official.*
- Dual Enrollment - Official transcript from institution showing coursework completed while in high school.
- HCC official transcript is not required for admission.
- Foreign transcripts - High school and post-secondary out of country transcripts will require evaluation and translation by an approved service. Access [www.naces.org](http://www.naces.org) to find an evaluation/translation service.

**Official, sealed transcripts must be sent to** Hillsborough Community College Attn: Transcripts 1602 N 15<sup>th</sup> Street Tampa, FL 33605 **or to** HCC Health Sciences Admissions Office PO Box 30030 Tampa, FL 33630-3030.

**Note: Official transcript/s should be requested within a reasonable timeframe to ensure they are received prior to or by the program deadline. Late documents will not be considered for admission.**

English and Math: **(Applies to Magnetic Resonance Imaging – MRI Program ONLY)** Students must be at college level for English (ENC 1101) and math (MAT 1033 or higher math). This requirement can be completed with passing AP, CLEP or IB scores, achieving the equivalent scores with a college placement test (SAT, ACT scores, or PERT scores), or previous college-level coursework. Placement test must have been taken within the **last two years**. TABE test scores are not acceptable for this program. For authorization to take a placement test, for coursework equivalency, or to determine test score cut-offs, the student must meet with an HCC Academic Advisor at the campus of preference. For test scores, you can access the following link: <https://www.hccfl.edu/departments/international-education/future-students/assessment-orientation.aspx>.

**Med Lab Science Program applicant ONLY:** Successful completion of a bachelor degree from a regionally accredited college/university with a major in Biology and/or Chemistry, including the following:

- 16 semester hours (24 quarter hours) of biological science (with one semester in microbiology); in order for biological sciences grades to count for admission, they must be "C" or higher, OR
- 16 semester hours (24 quarter hours) of chemistry (with one semester in organic or biochemistry); in order for chemistry grades to count for admission, they must be "C" or higher, AND
- 1 semester (1 quarter) of mathematics; grade must be "C" or higher AND
- A minimum cumulative GPA of 2.8 in undergraduate coursework
- Access link <https://www.hccfl.edu/departments/health-science/medical-laboratory-science/prospective-student.aspx> for degrees considered.

**CT and MRI Program Addendum:** Applicants to the Computed Tomography and to the Magnetic Resonance Imaging Programs must include the ATC Program Addendum with the application packet.

**CT and MRI Program applicant ONLY:**

- \_\_\_\_\_ Copy of valid National Certification from ARRT or NMTCB (Radiography, Nuclear Medicine and/or Radiation Therapy)
- \_\_\_\_\_ Copy of valid Florida Radiologic Technologist (CRT) license (Radiography, Nuclear Medicine and/or Radiation Therapy)
- \_\_\_\_\_ Copy of valid CPR certification by America Heart Association – Basic Life Support for Health Care Providers is required for admission. Online courses are not accepted. The American Heart Association is the only organization for CPR accepted by HCC.

**CURRENT HCC STUDENTS ONLY:** If prospective applicant is enrolled in an imaging program with the expectation of completion and board certification prior to the start of the CT and MRI Program, the student must provide proof of good-standing in said program and express intent to comply with board certification AND Florida Licensure before the start of the program. The student that is unable to provide proof of National Certification by the ARRT or NMTCB AND proof of application for Florida licensure at or before the start of classes will be forfeiting his/her seat in the CT and MRI Program.

**Cumulative GPA:** (Applies to Med Laboratory Science-MLS and Computed Tomography-CT Programs ONLY)

- ❖ MLS Program – applicants to the program must have a minimum cumulative GPA of 2.8 in undergraduate coursework. Meeting the minimum cumulative GPA does not guarantee admission.
- ❖ CT Program – applicants to the program must have a minimum cumulative GPA of 2.0 in undergraduate coursework. Meeting the minimum cumulative GPA does not guarantee admission.
  - Students must maintain a minimum GPA of 2.5 while in the CT program for all CT core coursework.

**TEAS scores for MLS and MRI Programs:** Students applying for admission are required to take the Test of Essential Academic Skills (TEAS) entrance examination for Allied Health before the program deadline. Students are allowed three (3) attempts per year (January through December) to achieve a higher score. Students must have at least 30 days between attempts.

- ❖ MLS Program applicants will be ranked for admission by the math and science scores
- ❖ MRI Program applicants will be ranked for admission by the cumulative scores on their TEAS test.

Passing the TEAS exam will not guarantee placement, but not passing assures that the student will not be considered for admission into the program. **If TEAS test is taken outside HCC, a copy of the results must accompany the application.** Applicants must complete the test prior to or by the program deadline. Students will find more details on the testing on the HCC Health Science website <http://www.hccfl.edu/departments/health-science.aspx>.

**Verification of employment (community of interest employer only)** - Med Lab Science Program applicants ONLY. Students employed by certain local communities of interest will be given selection priority for admission. Students must indicate their employer on the ATC application. An official verification of employment must be included in the packet or it can be emailed to Health Sciences Admissions ([healthsciences@hccfl.edu](mailto:healthsciences@hccfl.edu)). If emailed, the letter must be received by the program deadline for an applicant to be eligible for selection priority based on employment.

**Deadlines:** All admission requirements **MUST BE COMPLETED and RECEIVED** by Health Sciences Admissions by the published application deadline in order to be considered for admission to a Health Sciences Programs. **Applications with MISSING documents or documents received AFTER the program deadline will be late and will not be considered for admission.** There will be no extension of the deadline. Applications packets will be accepted no later than 7:00 p.m. by the deadline date. Fall term (August start):

**MRI:** April 15 deadline

**MLS:** May 15 deadline

**CT –** June 15 deadline (first come, first serve)

**Confirmation receipt:** If you desire confirmation receipt of your application and/or documents, please provide us with a stamped, self-addressed postcard. **No other confirmation will be sent.**

**Communication(s):** All communication(s) to and from Health Sciences Admissions will be through the students **HCC HAWKMAIL, not Canvas, not personal email.** We recommend students begin to monitor regularly their HCC Hawkmail after they submit their application and documents for admission to the Nursing Program. The official admission email will include time-sensitive information, if students responses are not received by the deadline given, students will jeopardize their admission to the program.

**After the deadline date, inquiries regarding the status of an application, documents/transcripts or admission status will NOT be responded. Remember to check frequently your Hawkmail until official admission notification is received.**

**Submit application packet and documents:** Drop-off in Health Sciences Admissions Office Drop-Box or by US Mail.

Health Sciences Admissions Office Drop Box, Dale Mabry campus,  
Student Services next to the Admissions Office door, DSTU 119

Health Sciences Admissions Office  
PO Box 30030 Tampa, FL 33630-3030

### **IMPORTANT:**

- ❖ Applicants must have a minimum prerequisite GPA of 2.0 to be considered for admission into the majority of the limited access Health Sciences Programs.
- ❖ MLS students must have a minimum of 2.8 in their undergraduate coursework.
- ❖ Computed Tomography students must maintain a minimum cumulative GPA of 2.5 while in the CT program for all CT core coursework. Admittance is subject to clinical availability.
- ❖ Meeting the minimum requirements **does not guarantee admission** into a Health Sciences Program.
- ❖ Students for the MLS and MRI Programs are ranked and selected based on their TEAS scores and the completion of all the admission requirements by the program deadline date.
- ❖ The Health Sciences Programs application evaluation period can take about 3 to 5 weeks after the program deadline. Official admission status notification will be sent after the evaluation period.
  - The evaluation period is subject to change depending on the undetermined number of applications received by the deadline date.
  - Official admission notification emails will only be sent to applicants **HCC Hawkmall, not Canvas, not personal email.**
  - After the deadline date, inquiries regarding the status of an application, documents/transcripts or admission status will not be responded. Remember to check frequently your Hawkmall.
- ❖ **Verify** that you have an active HCC Hawkmall account and do not have problems sending or receiving communications to your HCC Hawkmall. If you have any difficulties with your account contact HCC Help Desk for assistance.
- ❖ Incomplete applications will not be processed nor considered for admission. The student must reapply to the program and submit a new application packet, the required application fee and copy of support documents, as licenses or information session/interview attendance.
- ❖ Recommendation letters are **not** considered for admission.

#### **How you can follow the progress of your application and documents:**

- Log in to your HCC WebAdvisor account. Look in "My Documents".
- When your application and documents are being processed some of the documents will show a status of "Not Rcvd" or "ASAP" and an "UNDER REVIEW" message below the document description. Documents will remain open until they have been completely processed and evaluated by the Health Sciences Admissions team.

For questions regarding a document or an admission requirement **PRIOR TO THE PROGRAM DEADLINE**, you may email **Health Sciences Admissions** at [healthsciences@hccfl.edu](mailto:healthsciences@hccfl.edu) for further assistance. No information or details are provided after the deadline date.

**Initial this checklist:** I acknowledge that I have carefully read the above checklist and I have completed **ALL** the admission requirements (Active HCC admission application, Advanced Technical Certificate Program Application, application fee, transcripts and/or scores, TEAS scores and licenses, if applicable).



## ADVANCED TECHNICAL CERTIFICATE PROGRAM APPLICATION FOR ADMISSION

Deadline Dates

Fall term – August start

MRI - April 15  
MLS - May 15  
CT – June 15 (first come, first serve)

Fill out this application and be sure that you have completed all the admission requirements before submitting your application packet to Health Sciences Admissions. Read carefully the checklist and the application form before submitting your application packet.

**Application Term:** Fall entry \_\_\_\_\_ Year

I. **PERSONAL INFORMATION:** All official communication to students to and from Health Sciences Admissions will be through email. Students must use their HCC Hawkmail account to exchange correspondence with Health Sciences Admissions. Official admission status notification will **ONLY** be sent to your **HCC HAWKMAIL, not Canvas, not personal email.**

NAME \_\_\_\_\_ Student ID # \_\_\_\_\_  
Last Name First Name MI

PREVIOUS NAME (If any) \_\_\_\_\_

MAILING ADDRESS \_\_\_\_\_  
Number and Street Apt #

\_\_\_\_\_  
City State Zip code

PHONE/S (Local) \_\_\_\_\_ Hawkmail: \_\_\_\_\_ @hawkmail.hccfl.edu

II. **PREVIOUS EDUCATION:** List **ALL** institutions and dates of attendance.

Applicants are responsible for verifying that final/official transcript from all post-secondary institutions have been received by the Hillsborough Community College or Health Sciences Admissions Office prior to the established program deadline. ***Failure to include an institution on the application or Health Sciences Admissions not receiving the official transcript by the program deadline may result in admission to the program being denied.***

**COLLEGE/UNIVERSITY**

Official transcripts for **ALL** post-secondary attended, including vocational, technical and non-regionally accredited institutions, must be received before or by the program deadline. Dual Enrollment courses completed while in high school, an official transcript must be sent from the institution where courses were completed. **Test scores for IB, AP, CLEP exams must be received from the official testing source (i.e. College Board, International Baccalaureate).** It is the student's responsibility to ensure that **official** and **updated** transcripts have been received **regardless of previous attendance at HCC.** Be aware that **scores/grades of AP/CLEP/IB or college-level coursework completed and listed on transcripts from other academic institutions are not considered official.** **Official transcripts must be sent to HCC. Refer to Transcripts section on the checklist.** Continue on the next page.

Name of College/University	State	Attendance Date From (MM/YY) to (MM/YY)	Degree(s) or Number of credits earned

\*If HCC is the only college you have attended, no transcript is required, but you need to list it above.

### III. PROGRAM SELECTION

Please select the Health Sciences Program you are applying for by checking the appropriate space below.

- \_\_\_\_\_ A. **Computed Tomography (CT)** – Certificate Program, 1-year curriculum (Fall Entry)  
**NOTE:** Print, complete and include the **"ATC Programs Addendum"** with the program application.  
 The *Addendum* is available on the Health Sciences Programs Admission Information webpage.
- \_\_\_\_\_ B. **Magnetic Resonance Imaging (MRI)** – Certificate Program, 1-year curriculum (Fall entry)  
**NOTE:** Print, complete and include the **"ATC Programs Addendum"** with the program application.  
 The *Addendum* is available on the Health Sciences Programs Admission Information webpage.
- \_\_\_\_\_ C. **Med Lab Science (MLS)** – Certificate Program, 16-month curriculum (Fall Entry)

### IV. PROGRAM ORIENTATION

**Upon acceptance**, students will be notified of the scheduled Health Sciences Programs Orientation. Attendance at the orientation is **MANDATORY**.

Approximate date for the Programs Orientation: **Fall term – usually scheduled in early to mid-July**

*If accepted into the program, failure to attend the mandatory Health Sciences Program Orientation will result in a forfeiture of the seat.*

### V. PHYSICAL HEALTH, IMMUNIZATIONS, AND CPR

**Upon acceptance** into a limited access Health Sciences Program the student will be required to provide a physical exam certified by a licensed physician and up to date immunizations record. Further information about health documents will be provided during the **mandatory** Program Orientation. *Do not send a copy of a physical exam or immunization record with the program application.*

Proof of current CPR certification (Basic Life Support for Health Care Providers) is *required by the first day of class, or by given deadline from your Program Manager during orientation*. Online CPR courses are not accepted. The American Heart Association is the preferred organization for CPR.

### VI. BACKGROUND INVESTIGATION AND DRUG SCREENING

**Upon acceptance into one of the Health Sciences Programs, the student will be required to complete a background check/fingerprint. DO NOT COMPLETE a background check until notice of acceptance into the program.** Information on how to complete your fingerprints/background check will be included in the official admission status notification email. The cost of the fingerprints/background check is approximately \$50.00. The applicant is solely responsible for the cost of this background check. Background checks are **ONLY** valid for the term you are applying. Fingerprints/background checks completed outside HCC, or taken for other HCC programs, will not be accepted for admission, clinical sites or placed for clinical/practicum.

Please be advised that certain certifying agencies for health science professions require that an individual disclose prior arrest/conviction records. Some agencies will not permit individuals with prior arrest/conviction records to become certified. Should you have a prior arrest/conviction record, you may wish to contact the certifying agency for your program of choice to clarify whether your record will affect your certification or licensing eligibility. Some of the charges expected to affect admission and clinical participation but not limited to are felony charges, pending charges, and disqualifying misdemeanors. You may contact Health Sciences Admissions with your questions at [healthsciences@hccfl.edu](mailto:healthsciences@hccfl.edu).

HCC requires all new students to a limited access Health Sciences Program be administered a drug screening. The drug test will be administered **unannounced**. The cost of the drug test is \$38. The drug screening will provide proof that the student is free from the use of any illegal drug and un-prescribed controlled substance. **Medical marijuana is not permitted.** Students taking any prescribed, controlled medication must provide documentation at orientation. A student who fails to successfully complete the required drug screening or the results are positive, will be dismissed from the program. If interested, the student is eligible to re-apply for the next admission date.

**VII. EMPLOYMENT – MLS Program applicants only**

Applicants who are currently employed by a community of interest employer or one of their associates will be given selection priority as long as prerequisite GPA and TEAS requirements are met. An official employment verification letter or email from the employer must be sent to Health Sciences Admissions by the program deadline for an applicant to be eligible for selection priority based on employment.

If Yes, Name of Employer: \_\_\_\_\_

**For applicants seeking priority based on employment by a community of interest:**

I authorize HCC to communicate with my employer and/or direct supervisor regarding my application.

\_\_\_\_\_  
Signature of applicant

\_\_\_\_\_  
Date

**Applications missing admission requirements or requirements received after the program deadline will not be considered for admission. Students will have to reapply for admission to the program and submit a new application form, fee, and supporting documents. We strongly encourage you to submit your application at least 30 days in advance. We will attempt to screen applications for deficiencies although screening is not the college's responsibility.**

**CURRENT HCC STUDENTS applying to the CT and MRI Program will be given official status into the program contingent upon completion of all the requirements by the first day of class.**

**An official admission status notification email will ONLY be sent to the students HCC Hawkmail account. It is recommended that students begin to regularly monitor their HCC Hawkmail after submitting their application until official notification email is received. Be advised that the status notification email will include time-sensitive information and if responses are not received by the deadline given, students will jeopardize their seat in the program.**

**Acknowledgment:**

I certify that all statements given in this application are true and accurate to the best of my knowledge. I understand and agree that the responsibility of submission, verification of receipt and documentation of submissions of all forms, applications, fees, transcripts, evaluations and certifications by the designated deadline is mine. I agree to abide by the rules and regulations of Hillsborough Community College as published in the Student's Code of Conduct.

I understand that the decision to allow entrance into an HCC program is in no way a guarantee of future employment and/or licensure. Should I have any questions concerning the ability to be licensed I understand it is my responsibility to contact the licensing board.

\_\_\_\_\_  
Student ID Number

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

Hillsborough Community College is an equal access/equal opportunity employer that makes employment and education-related decisions without regard to race, color, gender, religion, national origin, age, disability, sexual orientation, marital status or any other bias that is or may be prohibited by laws. Employees and students who believe they have been a victim of discrimination or sexual harassment should contact:

**Dr. Joan B. Holmes**  
**Special Assistant to the President for Equity and Special Programs**  
 District Administrative Offices 39 Columbia Dr., Room 718 Tampa, FL 33606 (813) 253-7043 Email: [jholmes16@hccfl.edu](mailto:jholmes16@hccfl.edu)





## CRIMINAL HISTORY INFORMED CONSENT

**For acceptance into a Health Sciences program at Hillsborough Community College (HCC) and continuing through enrollment and program completion, you must not have been found guilty, regardless of adjudication, of an offense that would disqualify you from employment in health care or a healthcare setting. If you have unresolved offenses or are on probation, you may be ineligible to be placed in a clinical environment. You must meet all placement standards to participate in Health Sciences programs at HCC which include requirements mandated by affiliation agreements with clinical sites.**

You will submit fingerprints and information about yourself, including your Social Security number, for a Level 2 screening ("Consumer Report"). Results of the background screening will be sent to the HCC Health Sciences Admissions Office. Should you require an exemption from a disqualification, you can appeal to the HCC Health Sciences Admissions Office. Not all offenses are disqualifying. If your Consumer Report lists a potentially disqualifying offense, the HCC Health Sciences Admissions Office will contact you for additional documentation and/or for a more in-depth review. Your Health Sciences Licensure Board, where applicable, may or may not allow a graduate from a Health Sciences program who has a disqualifying offense, such as an arrest or conviction, to sit for licensure.

**I understand** that per the Fair Credit Reporting Act and the Federal Trade Commission, the Level 2 background check described in this Disclosure and Release (informed consent form) is considered to be a Consumer Report. To be eligible as an applicant/student to any HCC Health Sciences program or to continue as a student in a Health Sciences program at HCC, I cannot have a criminal history with a conviction of one or more crimes as outlined in Section 435.03, Florida Statutes.

**I understand** that effective July 1, 2009, pursuant to Section 456.0635, Florida Statutes, health care boards in Florida or the Department of Health will refuse to issue a license, certificate or registration and will refuse to admit a candidate for examination, as outlined in Section 456.0635, Florida Statutes.

**I understand** that admission into any HCC Health Sciences program on the basis of the Consumer Report is no guarantee I will be eligible for licensure or future employment. I acknowledge it is my responsibility to contact my Health Sciences Licensure Board to determine criteria based on criminal activity included in my Consumer Report.

**I understand** that this "Informed Consent" form serves as:

1. A clear and conspicuous disclosure by HCC that a Consumer Report, which includes a Level 2 background check, will be completed on me and will be obtained for admissions purposes into any HCC Health Sciences program and that a consumer reporting agency will provide the report to HCC; and
2. An authorization from me for HCC to procure the Consumer Report, and an agreement that I will pay for the Consumer Report.

**I understand** that information from the Consumer Report for admission purposes into any HCC Health Sciences program will not be used in violation of any applicable federal or state laws or regulations.

**I understand** that HCC certifies that before taking adverse action in whole or part based on the Consumer Report for admission purposes into any HCC Health Sciences program, it will provide me a:

1. Copy of the Consumer Report; and
2. Copy of my rights, in the format approved by the Federal Trade Commission, which notice shall be supplied to HCC by the consumer reporting agency.

**I understand** that as an applicant/student, I will be responsible for notifying the HCC Health Sciences Admissions Office at the Dale Mabry Campus within five (5) working days of any arrests and convictions, regardless of adjudication that occur after the application deadline but before the first day of classes. The Chair of the Admissions and Appeals committee will communicate to me whether or not I will remain eligible to enter the program and will notify the program manager if I am no longer eligible to enter the program.

**I understand** that if I am accepted and/or enrolled in any Health Sciences program at HCC and arrested, on or after the first day of class, of any crimes, I must notify my program manager within five (5) working days of the arrest or conviction or any criminal charges pending against me that occur while I am in the program.

**I understand** that my failure to notify the appropriate individuals shall be grounds for denial of admission to or permanent dismissal from an HCC Health Sciences program. Further, HCC may require a Consumer Report to be generated on me at any time while I am enrolled in any HCC Health Sciences program, which will be at no cost to me.

**I understand** that some clinical affiliates/partners/hospitals/agencies may require that the HCC Health Sciences program share the results of the background check, and I agree that HCC may share my results.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Student Name: \_\_\_\_\_ Student ID #: \_\_\_\_\_


**HCC reserves the right to make changes in the admission criteria and program information, as circumstances require.** Original signature copy will be retained in the student's file.

**DO NOT SEND WITH APPLICATION -- KEEP THIS FOR YOUR RECORDS**

**WHAT HAPPENS TO YOUR HEALTH SCIENCES PROGRAM APPLICATION?**



**Check Status**

 All evaluations must be completed to arrange in order of prerequisite GPA's.

This information is kept confidential until all applicants have been evaluated.

**No information or detail about an application, admission requirement(s) or documents is given after the deadline date.**

Your WebAdvisor will update you on the documents we have worked on.

Your documents are not showing in your WebAdvisor? **Do not panic.** It means we have not started to process and evaluate your application.

Remember to send us a stamped, self-address postcard if you would like confirmation receipt. Give a few days to receive it back through the mail.

Your WebAdvisor is showing an ASAP, Not Received message in the status column, and Under Review message under your document? It means that we started to process your applications/documents. **They are in progress. Give us some time to complete all the applications received for one or more programs with the same deadline date.**



All students are notified at the same time of their admission status in the Program of their choice. We will email students ONLY to their HCC Hawkmail account, Not Canvas.

Monitor your Hawkmail until time-sensitive admission status notification is received.

- \*\*\*\*REMINDER\*\*\*\***
- Minimum cumulative GPA of 2.0 to apply to most of the limited access Health Sciences Programs.
    - \*\*MLS minimum GPA of 2.8 in undergraduate coursework.
    - \*\*CT students must maintain a minimum GPA of 2.5 in program.
  - Meeting minimum requirements does not guarantee admission.
  - Students for MLS and MRI Programs are ranked and selected based on their TEAS scores and completion of all the admission requirements by the program deadline date.
  - Evaluation period can take about 3 to 5 weeks after the program deadline.
  - Email admission notification will ONLY be sent to applicants **HCC HAWKMAIL, not Canvas, not personal email.**
  - Inquiries regarding the status of an application, documents/transcripts or admission status **will not be responded.**
  - Remember to check frequently your Hawkmail until official admission notification is received.
  - Verify that you have an active HCC Hawkmail account, if not seek assistance and contact HCC Help Desk.
  - Incomplete applications will not be processed nor considered for admission.

For questions regarding a document or an admission requirement **PRIOR TO THE PROGRAM DEADLINE**, you may email **Health Sciences Admissions** at [healthsciences@hccfl.edu](mailto:healthsciences@hccfl.edu) for further assistance, or meet with an academic advisor. No information or details are provided after the deadline date. Keep in mind that you should use the checklist provided with the application to ensure that you have completed all the admission requirements and are submitting all documents required to be considered for admission to one or more Health Sciences Programs.