

## ADMINISTRATIVE RULES

<b>Title: SUBSTANTIVE CHANGE</b>	<b>Identification:</b> 6HX-10-2.19
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	<b>Effective Date:</b> 8/30/16
<b>Authority:</b> FS 1001.64; 1001.65 <i>The Principles of Accreditation,</i> Comprehensive Standard 3.12.1, Substantive Change 34 CFR 602.22	<b>Signature/Approval:</b> Dr. Ken Atwater

### PURPOSE

This rule establishes College policy regarding compliance with the substantive change policy statement of the Southern Association of Colleges and Schools, Commission on Colleges.

### RULE

Hillsborough Community College (HCC) will ensure that all substantive change will be reported in a timely manner to its accreditor, the Southern Association of Colleges and Schools, Commission on Colleges (SACSCOC or Commission), as defined within its policy statement "Substantive Change for Accredited Institutions." The College President is responsible for following the substantive change policy by informing the Commission of changes in accordance with the Commission's procedures and, when required, seek approval prior to initiation of the change.

Substantive change is a significant modification or expansion of the nature and scope of an accredited institution as federally regulated by the U.S. Department of Education. Accreditation, specific to an institution, is based on conditions existing at the time of the most recent evaluation. When an accredited institution significantly modifies or expands its scope, or changes the nature of its affiliation or ownership, a substantive change review by the Commission is required. The types of substantive change and the operational detail for addressing them appropriately can be found in the College's Substantive Change Procedures and in the Commission's policy statement.

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History: Adopted 3/25/15