

## ADMINISTRATIVE RULES

<b>Title: PERFORMANCE EVALUATIONS</b>	<b>Identification:</b> 6HX-10-3.18
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	<b>Effective Date:</b> 01/24/18
<b>Authority:</b> FS 1001.64; 1001.65	<b>Signature/Approval:</b> Dr. Ken Atwater

### PURPOSE

This administrative rule establishes College policy on performance evaluations for full-time College employees.

### RULE

Regular performance evaluations shall be completed for all full-time College employees. The evaluation is intended to communicate to the employee the level of his/her performance and is a tool to aid in improving the employee's performance of assigned duties. If necessary, the evaluation will serve as part of a plan to assist in correcting deficiencies of an employee not meeting performance standards.

Evaluations for Faculty covered by the FUSA collective bargaining agreement shall follow any applicable provisions governing performance appraisals contained in their collective bargaining contract. Evaluations for Professional/Managerial and Classified employees covered by the SEIU bargaining agreement shall follow any additional provisions contained under their collective bargaining contract.

The President will establish an administrative procedure for performance evaluations.

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**History:** Adopted: 9/21/71; Amended: 12/18/74, 3/11/75, 10/15/86, 6/15/05; Formerly: 6HX-10-2.030