

MEMORANDUM OF AGREEMENT

between

University of South Florida, Tampa, Florida

and

Hillsborough Community College, Tampa, Florida

Purpose

The intent of this Agreement is to facilitate the efficient transfer of Associate in Science (AS) graduates from HILLSBOROUGH COMMUNITY COLLEGE herein referred to as "HCC" into the Bachelor of Science in Applied Science (BSAS) degree program at the UNIVERSITY OF SOUTH FLORIDA herein referred to as "USF".

1. This Agreement facilitates the acquisition of a baccalaureate degree for graduates of any HCC AS degree.
2. This Agreement assures USF BSAS admission to students who have successfully completed any HCC AS degree as follows:
 - a. Acceptance into the USF BSAS program will require students to have an AS degree from HCC, which will include completion of general education and Gordon Rule requirements as outlined in this agreement (see Attachment A).
 - b. Students will be fully admitted to the USF BSAS program with a conferred HCC AS degree. Students' admission to other USF degree programs, however, may be limited and regulated by existing USF admission policies and transfer rules as stipulated in the USF Catalog and Statewide articulation laws (FL Statues, Ch. 1007 and Rule 6A-10.024, FAC).
 - c. Students transferring from HCC to USF under the conditions and specifications of this Agreement will be accepted into the USF BSAS program at junior standing.
3. This Agreement stipulates that students graduating with the BSAS degree from USF will be required to meet all State and institutional requirements for the baccalaureate degree. These requirements include thirty-six (36) hours of college level general education coursework, upper-level course requirements, CLAST or approved alternatives, two semesters of the same foreign language or two years from high school, and the minimum credit hours for the four-year degree (see Attachment B).
4. Students must also fulfill any specified USF prerequisites for junior and senior level courses as stipulated in the current USF catalog.

5. Based on the HCC program from which the student is transferring, an analysis of the needed specific courses and minimum credit hours will be conducted to determine the remaining coursework that must be completed at USF to receive the BSAS degree. Upon entry to the BSAS program, USF agrees to provide a comprehensive academic evaluation and advising report and academic plan to each HCC student accepted detailing the specific coursework that will be required to complete the degree.
6. A minimum overall grade point average of 2.0 in all college level course work attempted will be required for admission and acceptance by USF.
7. Transfer courses may include courses completed through recognized proficiency testing programs (e.g., CLEP, ACT-PEP, DANTES) and courses completed by alternative acceleration mechanisms acceptable to USF and HCC.

Terms of Agreement

1. This Agreement is based on current curricula offered by USF and HCC. Curricular changes by either institution that affect the terms of this Agreement must be agreed upon by both parties in written amendment.
2. This Agreement will be effective April 1, 2005 and remain in force for each successive year unless cancelled or amended by either institution, subject to the conditions and procedures in item 1 above.
3. Cancellation of this Agreement will not affect students enrolled in or accepted into the USF BSAS program prior to cancellation notification; nor will it affect the status of students already matriculated into the BSAS program at USF.
4. This Agreement does not usurp or supersede any existing law, academic rule or active articulation agreement applicable to the signatory parties.

ATTACHMENT A

OUTLINE OF CREDIT TRANSFER

Recommendations for courses to be taken at HCC
prior to transfer into the

BACHELOR of SCIENCE in APPLIED SCIENCE at USF

I. A minimum of 15 Credits must be taken at HCC from the following listing of state approved common courses:

<u>Communications</u>	<u>6 credit hours</u>
ENC 1101 Composition I	(3 credit hours)
ENC 1102 Composition II	(3 credit hours)*
<u>Humanities</u>	<u>3 credit hours</u>
Any transferable history, art, or humanity course	
<u>Mathematics</u>	<u>3 credit hours</u>
College level course with MAC, MGF, or STA (MGF 1119 will not transfer)	
<u>Social and Behavioral Sciences</u>	<u>6 credit hours</u>
SYG 2000, PSY 2012, or other USF approved course(s)	

Students will be advised based on career goals as to the appropriate course selection and as approved by USF

*ENC 1102 may not be required for the HCC AS degree. Although not required, it is strongly recommended that HCC students complete this course at HCC prior to transfer.

<i>Total General Education Credits earned with AS degree</i>	<u>15-18</u> credit hours
<i>Total Articulated Courses within the AS concentration</i>	<u>42</u> credit hours
<i>Minimum credits accepted from AS degree at HCC</i>	<u>60</u> credit hours

II. USF Bachelor's Degree - General Education Requirements.

Students will partially fulfill the 36 credits of SUS General Education, achieve the minimum standards in Rule 6A-10.0312, F.A.C. (CLAST) and Gordon Rule requirements by selecting courses from the categories listed in paragraph *I.* above. Course substitutions may be determined by USF that best satisfy all General Education, CLAST and Gordon Rule requirements (see Attachment B).

ATTACHMENT B


PROGRAM OF STUDY FOR BSAS DEGREE AT USF

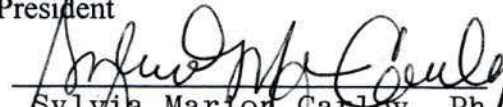
- I. A minimum of 60 credit hours will be transferred from the HCC AS Degree:**
- | | |
|-----------------------|-----------------|
| HCC General Education | 18 credit hours |
| HCC AS Program | 42 credit hours |
- II. The USF BSAS degree will require a minimum of 120 credit hours. The degree will transfer 60 credit hours from the HCC AS degree and capstone the remaining 60 credit hours with curriculum from USF.**
- | | |
|------------------------------------|-----------------|
| HCC A.S. Degree | 60 credit hours |
| plus | |
| USF Additional General Education | 18 credit hours |
| USF Academic Area of Concentration | 18 credit hours |
| USF Exit Requirements | 9 credit hours |
| USF Electives | 15 credit hours |
- III. USF General Education* requirement consists of the following 36 credit hours:**
- | | |
|-------------------------------------------------------------------------------|----------------|
| English Composition | 6 credit hours |
| Quantitative Methods (Math) | 6 credit hours |
| Natural Sciences | 6 credit hours |
| Social Sciences | 6 credit hours |
| Historical Perspectives | 6 credit hours |
| Fine Arts | 3 credit hours |
| ALAMEA – African, Latin American, Middle Eastern, or Asian perspective course | 3 credit hours |
- *General Education courses completed within the HCC AS Degree (paragraph I above) will be applied to USF General Education requirements.*
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|--------------------------------------|----------------|
| Liberal Arts Exit Requirements | 9 credit hours |
| Upper-level Major Works & Issues (6) | |
| Upper-level Literature & Writing (3) | |
- IV. Bachelor of Science in Applied Science (BSAS) Areas of Concentration:***
- American Sign Language (ASG) consists of 19 credit hours
 - Behavioral Healthcare (ABH) consists of 18 credit hours
 - Criminal Justice (ACJ) consists of 18 credit hours (USF Lakeland/Sarasota Only)
 - Early Child Development (AEC) consists of 18 credit hours (USF Lakeland Only)
 - Environmental Policy (AEP) consists of 19-20 credit hours
 - General Business Administration (ABU) consists of 18 credit hours
 - Gerontology (AGR) consists of 21 credit hours
 - Hospitality Management (AHM) consists of 18 credit hours (USF Sarasota Only)
 - Industrial Operations (AIO) consists of 18 credit hours (USF Lakeland Only)
 - Information Technology (AIT) consists of 18 credit hours (USF Lakeland/Sarasota Only)
 - Public Administration (APU) consists of 18 credit hours
 - Urban Studies (AUR) consists of 18-21 credit hours
- *Additional concentrations may be developed to meet student and workforce demands.*
- V. HCC AS degree holders may pursue any existing Area of Concentration.**
- VI. Additional requirements for graduation: CLAST, FLENT, USF residency, upper-level course requirements (48 hours numbered 3000-4999), 2.0 gpa, and Gordon Rule.**

APPROVALS


**District Board of Trustees
Hillsborough Community College**

By: 
Dr. W. Edward Gonzalez Date
Chair, Board of Trustees

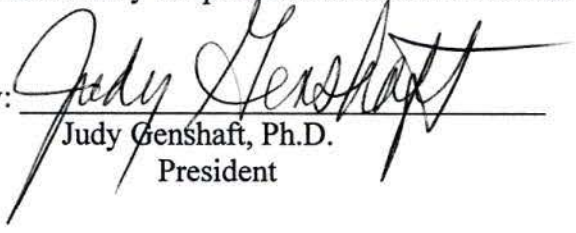
Attest: 
Dr. Gwendolyn W. Stephenson Date 6/1/05
President


Sylvia Marion Carley, Ph.D.
VP, Education & Student Development

UNIVERSITY OF SOUTH FLORIDA


APPROVED AS TO FORM AND LEGALITY

COLLEGE ATTORNEY
HILLSBOROUGH COMMUNITY COLLEGE

University of South Florida Board of Trustees,
a Public Body Corporate of the State of Florida

By: 
Judy Genshaft, Ph.D.
President

Date: _____

Approved as to Form and Legality


HENRY W. LAVANDERA
ATTORNEY USF

Henry W. Lavandera, Attorney, USF