

ADMINISTRATIVE RULES

Title: GRADING SYSTEM	Identification: 6HX-10-5.02
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	Effective Date: 9/25/13
Authority: SBE 6A-14.0261 FS 1001.64; 1001.65	Signature/Approval: Dr. Ken Atwater

PURPOSE

This rule establishes the grading system policy for students at Hillsborough Community College.

RULE

Students at Hillsborough Community College will be awarded a letter grade at the end of the course for work undertaken at the College in accordance with the following scale:

1. The grades that will be used in the computation of a student's Grade Point Average (GPA) are as follows:

<u>GRADE</u>	<u>INTERPRETATION</u>	<u>POINT VALUE</u>
A	Excellent	4
B	Good	3
C	Average	2
D	Poor	1
F	Failure	0

2. The following additional terms that are not used in the computation of a student's GPA may be awarded to a student enrolled in a course at the College:

AU	Audit
AW	Administrative Withdrawal
I	Incomplete
N	No Credit
NR	Grade Not Reported by Instructor
S	Satisfactory
U	Unsatisfactory
W	Withdraw
WN	Withdrawn, Non-Attendance

An audit may be awarded for a credit course with no credit granted.

An administrative withdrawal may be awarded anytime during the term for reasons such as adjustment of financial records, non-compliance with rules or extenuating circumstances.

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An incomplete may be awarded due to unforeseen circumstances following a student's request, the faculty member's approval and authorization by the appropriate personnel.

No credit, a satisfactory and/or an unsatisfactory may be awarded for special programs following the appropriate authorization.

A withdrawal may be awarded if the student officially withdraws by the deadline date in accordance with the guidelines outlined in the appropriate administrative procedures.

A withdrawal for non-attendance may be awarded for non-attendance through the first nine (9) class days of the regular term.

The final grade for a course will appear on the student's grade report and permanent record maintained by the Registrar's Office.

History:

Adopted 9/21/71. Revised 12/18/74; 10/17/78; 1/15/80; 10/21/81; 5/18/88; 10/19/88; 1/16/91; 7/20/94. Formerly 6HX-10-3.009.