

# ADMINISTRATIVE RULES

<b>Title:</b> <b>REFUND OF STUDENT FEES</b>	<b>Identification: 6HX-10-6.06</b>
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	<b>Effective Date: January 22, 2014</b>
<b>Authority:</b> <b>SBE 6A-14.054; 6A-14.0541</b> <b>FS 1001.64; 1001.65;</b>	<b>Signature/Approval: Dr. Ken Atwater</b>

## PURPOSE

This rule establishes College policy regarding the refund of student fees.

## RULE

The Board of Trustees will establish a process for the refund of student fees in accordance with Florida laws and State Board Regulations. The President will establish an Administrative procedure that outlines the criteria for refund- when a student drops a course due to circumstance beyond the student's control. All exceptions to the hundred percent refund will be in accordance with applicable State and Federal laws and regulation.

Students who pay fees and officially withdraw from the College or reduce their academic course load prior to the end of the published add/drop period as indicated in the College's Academic Calendar or as indicated on the student's course schedule will receive 100% refund of fees.

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History: Adopted: 9/21/71; Revised: 12/7/71; 12/18/74; 2/18/81; 7/17/85; 6/15/88; 2/19/92; 2/17/93; 11/17/93; Formerly: 6HX-10-5.013; and 6HX-10-5.105