

## ADMINISTRATIVE RULES

<b>Title:</b> <b>EXECUTION OF THE BUDGET</b>	<b>Identification:</b> 6HX-10-6.09
	<b>Page:</b> 1 of 1
	<b>Effective Date:</b> 08/24/16
<b>Authority:</b> SBE 6A-14.0700; 6a-14.0712; 6a-14.0713; 6a-14.714; 6a-14.0262 FS 1011.30; 1001.64; 1001.65	<b>Signature/Approval:</b> Dr. Ken Atwater

### PURPOSE

This administrative rule establishes policy regarding the budget for Hillsborough Community College (HCC).

### RULE

At the beginning of each fiscal year, the President will recommend to the Board of Trustees the College's budget for the upcoming year. The Finance Department will ensure that the budget for HCC is forwarded to the Florida College System by the appropriate deadline.

The Board of Trustees will ensure that College expenditures and obligations are within budgeted resources.

The College must request approval from the Florida College System to implement the following budget amendments:

1. The transfer of appropriations from Current Funds – Unrestricted Funds.
2. Budget amendments which cause the unencumbered Fund Balance to be inconsistent with statutory guidelines.

Until the budget for the upcoming year is approved, ordinary expenditures for the College may be paid at the same budgeted monthly rate as the previous year. However, the College must request prior approval from the Florida College System for expenditures that were either not budgeted at the same rate or were not included in the budget for the preceding year.

The President shall develop and implement an Administrative Procedure regarding the execution of the College's budget.

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### HISTORY:

Adopted: 9/21/71; Revised: 12/19/78; 10/15/86; 5/15/91; 10/20/93; 5/31/06  
Formerly: 6HX-10-5.200