

**HILLSBOROUGH COMMUNITY COLLEGE
DISTRICT BOARD OF TRUSTEES
BOARD MEETING
WEDNESDAY, SEPTEMBER 25, 2019 – 4:00 P.M.
SOUTHSHORE CAMPUS
551 24TH STREET NORTHEAST – ROOM 221
MINUTES**

1.0 GENERAL FUNCTIONS

1.01 Call to Order

1.02 Invocation

1.03 Pledge of Allegiance

1.04 Roll Call

1.04.01 Mrs. Viamontes asked that we remember Landon Anderson and keep his family in our thoughts and prayers. Mr. Anderson was studying liberal arts at the Plant City Campus and recently passed away.

Mrs. Viamontes also asked that we keep the Bahamian people in our thoughts and prayers. A Category 5 hurricane recently decimated part of the island nation.

The following Trustees were in attendance:

- Mrs. Betty Viamontes
- Mr. Randall Reid
- Brig.Gen. Chip Diehl
- Mr. Rashad Stubbs

1.05 Welcome to Guests, Faculty and Staff Members

1.06 Foundation Report

1.06.01 Mr. Stephen Shear, Executive Director of the HCC Foundation, provided a summary of activities and donations received during August which included:

- \$460K in Total Revenue;
- \$107K Net Losses on Investments; and
- \$12.8M in Ending Net Assets.

1.06.02 Suncoast Credit Union committed \$92,625 for sponsorships and program support.

The Florida College System Foundation, Inc. committed \$51,784 for scholarships from Helios Education Foundation and Bank of America for First Generation scholarships; and Florida Blue for Nursing and Allied Health scholarships.

Laura Gagnon, VP of Investor Relations at Mosaic, was recently elected to the board and replace Tina Cotton.

Mr. Shear thanked the Board for attending the Drs. Kiran and Pallavi Patel Allied Health Building ribbon-cutting ceremony on Friday, September 20. He also thanked the Dale Mabry Campus President, Dr. Allen Witt; Ms. Cathy Bilka, Executive Staff Assistant; Dr. Leif Penrose, Dean of Health and Sciences and his staff; and the ribbon-cutting committee. He added that the donors and guests had a great time.

Mrs. Viamontes added that the ribbon-cutting ceremony was amazing. The work that was done along with the community support and involvement made for an incredible event. On behalf of the Board, she thanked everyone involved.

1.06.03 The August major gift reports was sent to the Board separately and included donations totaling \$412,355. Donors included:

- *Children's Board of Hillsborough County*
- *Suncoast Credit Union Foundation*
- *The Florida College System Foundation, Inc.*
- *Community Foundation of Tampa Bay, Inc.*
- *Horus Construction Services, Inc.*
- *RoyalAire Mechanical Services, Inc.*
- *Tampa Bay Vertiv*
- *Wells Fargo Bank, N.A.*
- *Williams Company*
- *BCI Integrated Solutions*
- *Harvard Jolly Architecture*
- *Hepner Architects, Inc.*
- *Tampa Bay Trane*
- *Wehr Constructors, Inc.*

1.07 Faculty, Staff and Student Recognitions

Mr. Shear also provided the following faculty, staff and student recognitions:

1.07.01 SouthShore Campus Highlights: Dr. Jennifer China, SouthShore Campus President, welcomed the Board. She stated that she is proud and thankful for the wonderful faculty and staff that support the SouthShore students through academic endeavors and student support. Dr. China then introduced Mr. Marcos Rodriguez, SGA president; Ms. Osose Emuan, SGA vice-president.

Mr. Rodriguez welcomed the Board to "the Shore". He also recognized the new interim dean of Academic Affairs Nadia Cotula; Yaima Serrano, Dean of Student Services; Heidi Mahoney, Assistant Dean of Student Services; and David Worley, Assistant Dean of Academic Affairs.

Mr. Rodriguez introduced students Amparo Aguilera, Kendrick Williams, and Aliya Russell and invited them to share their SouthShore experience. Ms. Russell dedicated and performed the Celine Dion song "Because You Loved Me".

Mrs. Viamontes invited the SGA speakers to be her guests at the Hispanic Woman of the Year gala.

1.07.02 **Katen Amin**, Ybor City Campus Associate Business Professor, recently completed a Doctor of Business Administration from Saint Leo University.

1.07.03 **Odette Figueruelo**, Dale Mabry Campus Professor, was selected by the *Latina Times Magazine* as a “Latina Mover and Shaker”. Ms. Figueruelo is the Vice President and Past President of the Tampa Hispanic Heritage, Inc. which is also the same organization that selected Mrs. Viamontes as its Hispanic Woman of the Year.

1.07.04 Thirteen students from the **2019 Veterinary Technology Program graduating class** took the Veterinary Technician National Exam, the credentialing exam for all technicians nation-wide that tests them on the accumulation of knowledge acquired throughout the entire Veterinary Technology Program. All 13 students tested significantly higher than the national average of 77.8% for first time candidates and shows the hard work and dedication of our students and faculty.

1.07.05 HCC volleyball team member **Ms. Isabel Martin** was named **NJCAA Region 8 Player of the Week**. She averaged 5.5 kills and 4.5 digs over ten sets in three matches during the voting period.

1.08 The Chairman recommended adoption of the agenda, all revisions to the agenda and approval of all agenda items marked “**Consent**”.

Mr. Reid made a motion of approval, seconded by Brig.Gen. Diehl. After due discussion and consideration, approval was given by aye vote of all members present.

1.09 The President recommended approval of the **August 28, 2019 Board Workshop and Board Meeting minutes**.

Mr. Stubbs made one correction to the minutes. Mr. Reid made a motion of approval as amended, seconded by Brig.Gen. Diehl. After due discussion and consideration, approval was given by aye vote of all members present.

2.0 HEARING OF STUDENTS

3.0 HEARING OF CITIZENS

4.0 HEARING OF FACULTY AND STAFF

5.0 HUMAN RESOURCES

- 5.01 The President recommended approval of individuals for **full-time employment**. These individuals will be compensated in accordance with the Board-approved Salary Schedule.

Mr. Reid made a motion of approval, seconded by Brig.Gen. Diehl. After due discussion and consideration, approval was given by aye vote of all members present.

- 5.02 The President recommended approval of **part-time faculty and staff employment** recommendations for Term 18/SP. Each part-time employee will be compensated in accordance with the Board-approved Salary Schedule.

Mr. Reid made a motion of approval, seconded by Brig. Gen. Diehl. After due discussion and consideration, approval was given by aye vote of all members present.

- 5.03 The President recommended acknowledgment of **employment separations**.

Mr. Reid made a motion of approval, seconded by Brig.Gen. Diehl. After due discussion and consideration, approval was given by aye vote of all members present.

6.0 EDUCATIONAL PROGRAMS & STUDENT SERVICES

- 6.01 The President recommended approval of the **new course fees** effective spring 2020.

Mr. Reid made a motion of approval, seconded by Brig.Gen. Diehl. After due discussion and consideration, approval was given by aye vote of all members present.

7.0 INSTITUTIONAL SERVICES

- 7.01 The President recommends review and acceptance of the annual audit of the Hillsborough Community College Foundation, Inc., for Fiscal Year 2018-19.

Mr. Reid made a motion of approval, seconded by Brig.Gen. Diehl. After due discussion and consideration, approval was given by aye vote of all members present.

8.0 FINANCIAL SERVICES

- 8.01 The President recommended approval of the **June 2019 Financial Statements**.

Mr. Reid made a motion of approval, seconded by Brig.Gen. Diehl. After due discussion and consideration, approval was given by aye vote of all members present.

8.02 The President recommended approval of the **July 2019 Financial Statements**.

Mr. Reid made a motion of approval, seconded by Brig.Gen. Diehl. After due discussion and consideration, approval was given by aye vote of all members present.

9.0 ADMINISTRATIVE REPORT

9.01 Mr. Eric Johnson, Government Relations, provided an update on the proposed 2019-2020 legislative agenda, which included the following funding requests:

- \$12M – District Deferred Maintenance
- \$3M – Operational Support
- \$3M – SouthShore Workforce Education Center
- \$2M – Supply Chain and Logistics Skills Center Phase I
- \$1M – FUSE

Mr. Reid made a motion of approval of the legislative agenda, seconded by Brig.Gen. Diehl. After due discussion and consideration, approval was given by aye vote of all members present.

10.0 LEGAL REPORT

11.0 HEARING OF BOARD MEMBERS

11.01 President's Evaluation – Dr. Atwater advised that he did meet with Mrs. Shah; however, she was unable to attend today's Board meeting but would present his evaluation at the next Board meeting.

11.02 Mr. Stubbs thanked Dr. China for the hospitality and thanked the entire HCC family for the support and prayers for himself and everyone in the Bahamas. He congratulated Mrs. Viamontes for being named the Hispanic Woman of the Year and Mrs. Dipa Shah for being named Chair-Elect of the Indo-US Chamber of Commerce.

11.03 Brig.Gen. Diehl welcomed Mr. Erdman back after a short illness and thanked Dr. China for hosting the Board.

11.04 Mr. Reid welcomed Mr. Erdman and added that it was great to see him back at the Board meeting. He also congratulated Mrs. Viamontes on her award. Mr. Reid stated that his first Board meeting was at SouthShore exactly ten years ago. He said that he has heard many student stories but today's inspirational stories topped them all.

11.05 Mrs. Viamontes told Mr. Stubbs that she hopes his family is safe in the Bahamas. She added that if anyone wanted to assist those in the Bahamas, help is badly needed. She thanked the students who presented their stories and for the hospitality. She also thanked the SouthShore faculty and staff for all their hard work.

12.0 ADJOURNMENT

There being no further business, the meeting adjourned at 4:31 p.m.